

**For New Zealand Citizens and Permanent Residents****2023  
Enrolment and  
entrance costs**

GST Inclusive

<p><b>Application fee</b> Payable at the time of submitting your application to cover administrative costs. This fee is non-refundable.</p>	\$300.00
<p><b>Acceptance fee</b> Upon being offered a place at the School there is an enrolment acceptance fee. The acceptance fee is billed to you at the time a place is offered and must be paid before the place will be confirmed. This fee is non-refundable.</p>	\$900.00
<p><b>Association fee</b> Covers life membership of the Saint Kentigern Old Collegians Association and membership of the Saint Kentigern Parents &amp; Friends. The Association fee is invoiced to you at the time a place is offered and must be paid before the place will be confirmed. This fee is non-refundable.</p>	\$575.00
<p><b>Facilities levy</b> This levy is for all students entering the School for the first time in <u>Year 5 - 8</u>. The Facilities levy is invoiced to you at the time a place is offered and must be paid before the place will be confirmed. This levy is not refundable, however, should the student continue on to the College it will be converted into an Education Bond.</p>	\$2,000.00
<p><b>Notebook package</b> Each student at Year 6, Year 7 and Year 8 is required to have an approved notebook computer. The recommended package (notebook computer, accidental damage cover, extended warranty and carry case) is available for purchase or lease through Saint Kentigern's preferred supplier. Notebooks purchased through the School ensure uniformity of equipment and proficient on-site support to students.</p>	\$2,300.00 approx
<p><b>Software licence fee</b> A once only software licence fee is charged to cover general systems and curriculum software for students entering Year 6, 7 or 8.</p>	\$250.00
<p><b>Uniform costs</b> Newly enrolled students can expect to pay up to \$1,200 to obtain the full uniform. Second hand items are available which can substantially reduce this cost. There will also be uniform upgrades necessary as items wear, the students grow or to comply with changes.</p>	\$1,200.00 approx.

**2023  
Annual Fees**

GST Inclusive

<p><b>Tuition fees</b> (NB: includes all tuition, curriculum based activities and transport, excluding overnight excursions.) Tuition fees are reviewed annually by the Trust Board. The payment options are listed over the page. Year Level 1-3 _____ Year Level 4-6 _____ Year Level 7-8 _____</p>	<p>\$20,594.00 \$21,638.00 \$24,438.00</p>
<p><b>Publications fee</b> An annual charge to cover items such as: Year Book, Piper, sundry publications, class photos and printing consumables.</p>	\$200.00 approx.
<p><b>Sports and activity fees</b> Sports and activity charges are dependent upon what the student chooses to participate in. Further information is available upon request.</p>	Variable
<p><b>Bus Fares</b> Fares are dependant on use and distance from the school. Details of routes and costs can be obtained from the School admissions office or website. Details are updated in term 1 each year.</p>	Variable

Saint Kentigern  
Girls' School  
Admissions Office

82 Shore Road  
Remuera, Auckland 1541  
New Zealand

Phone 09 529 5750  
skg\_admissions@saintkentigern.com  
www.saintkentigern.com

## Payment of fees

All accounts require payment by Direct Debit (Excepting payment of tuition fees detailed in Option 1 below). Direct Debits (including incidentals) are processed on the 20th of each month (January to December).

### 1. In advance by 05 December of the year prior

Payment of the fees in full by 05 December of the prior year entitles the payee to a 1.5% discount on the net tuition fee (i.e. after any other discounts). The closing date is **strictly adhered to**.

### 2. Annually in full by 20 January

Payment of the fees in full by 20 January entitles the payee to a 0.9% discount on the net tuition fee (i.e. after any other discounts). The closing date is **strictly adhered to**.

### 3. Monthly Instalment by Direct Debit

Tuition may be spread over 10 months (February to November) payable by Direct Debit. The monthly amount along with any incidentals will be direct debited on the 20th of each month. (January to December)

Interest may be charged on overdue account balances, currently at a rate of 1.0% per month.

Payments made by Credit Card will incur a 2% surcharge.

If a student is unable to attend school at the beginning of a term, the fees are nevertheless due. The Board cannot undertake to remit or refund fees, whether in lieu of notice or otherwise, on account of illness, quarantine or any cause whatsoever.

## Family discount

A discount of 5% off tuition fees only, is given where there are two family members who attend any of the Saint Kentigern Campuses. This discount increases to 10% where three or more family members attend.

## Notice of withdrawal from the School

A minimum of one term's notice must be given in writing to the School Principal to withdraw a student from the School or full fees for the following term shall be paid in lieu of notice, calculated from the date notice is given. Exit procedures must be followed.

## Fee protection scheme

The Trust Board operates a Fee Protection Scheme to cover the fees for a student in the event of the death from natural causes or accident of a fee-paying parent or legal guardian. In such an event the Trust Board will pay the tuition fees where applicable. Entry to the scheme is automatic upon payment of your first fee instalment.  
**Note:** Some eligibility restrictions apply.

## Scholarships and fee assistance

A number of Scholarships are available for fee assistance. They are administered by Trust Services upon the recommendation of the Principal. Scholarships are generally awarded on the basis of academic excellence, expertise or ability in a key area, or for hardship. Scholarships cover a percentage of the School fees for two years, beginning in Year 7.

All Scholarships are reviewed annually. Applicants will be required to sit tests and be assessed in their area of expertise. These tests will be held during Term 1 of the applicant's Year 6. Application forms are available from Admissions, phone 09 529 5750.

Children of Ministers of the Presbyterian Church of Aotearoa New Zealand are admitted on special terms. Details may be obtained from the office.

## Unpaid fees

The Saint Kentigern Trust Board has a policy to suspend a student's right to attend the School if fees remain unpaid beyond the due date, unless the Board has approved specific arrangements for an extension of credit. The Board stresses that it is essential that terms for the payment of fees be observed in order to avoid a regrettable interruption to a student's education.

**Any fees outstanding may be passed on to a debt collection agency, for which the parent will be responsible for any associated costs incurred.**

## Students continuing on to Saint Kentigern College

Students at the School are encouraged to continue their education at Saint Kentigern College. A Year 7 or 8 Saint Kentigern Girls' School student is eligible for a Priority Enrolment Transfer to the College with no application fee payable. This applies to students who will be new to the School in Year 7, as well as current students. Families wishing to take advantage of this must apply before the Priority Closing Date which is 30 April each year. Students who miss the Priority Closing Date will be considered on the same basis as general applications.

Any student who has paid a Facilities Levy will have this converted to an Education Bond when they enter the College.

**Further information on any of the above matters may be obtained from Accounts.**

**Phone 09 577 0747**

