



SAINT KENTIGERN



GIRLS' SCHOOL  
**Parents' Handbook**

A blurred background image showing several students in blue uniforms, likely in a school setting. The focus is on the text overlay in the foreground.

## Mission Statement

*‘To provide education  
which inspires students  
to strive for excellence  
in all areas of life for  
the glory of God and  
the service of others.’*



# SAINT KENTIGERN

## Girls' School Parents' Handbook

At Saint Kentigern Girls' School we believe that a girls-only education provides an excellent learning environment during early formative years where confidence, self-awareness and the ability to communicate is encouraged. Respect, kindness and concern for others are fostered through our Christian values which underpin our programmes of learning.

In preparation for the start of a new school year, this Handbook has been designed to give parents and caregivers an understanding of the routines and requirements at Saint Kentigern Girls' School. Along with matters of daily routine, you will also gain more of an insight into the Saint Kentigern community. The information has been laid out alphabetically to give you quick and easy answers to most questions you may have.

The handbook is well supported by other sources of information:

- ✘ The link to the Girls' School Online Learning Environment (OLE) is available on the website, [www.saintkentigern.com](http://www.saintkentigern.com). This contains reminders about important information and upcoming events.
- ✘ The Saint Kentigern magazine, Piper, is mailed home three times a year to share information about the wider Saint Kentigern community.

At Saint Kentigern, we understand the importance of maintaining a close relationship between our students, their families and their place of learning. We look forward to working alongside you and your girls as they discover 'a world of opportunity' at Saint Kentigern Girls' School.

**Ms Juliet Small**

**Principal**





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## CONTACTING THE SCHOOL

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Parents have the opportunity to meet formally with teachers twice a year to discuss student progress. However, if you have any immediate concerns about your child's academic progress or pastoral welfare, please contact the classroom teacher or the tutor teacher.

### School Telephone Numbers

#### Office Hours 8:00 am – 4:30 pm

|                      |                   |
|----------------------|-------------------|
| Enquiries and Office | 520 1400          |
| Absence from School  | 520 1400          |
| Admissions           | 529 5750          |
| After School Care    | 520 7718          |
| Deputy Principal     | 520 8811          |
| Facsimile            | 524 7657          |
| Fees / Accounts      | 577 0748 ext 9345 |
| Librarian            | 529 5693          |
| Music Department     | 529 5695          |
| Sports Administrator | 520 1400 Ext 609  |
| Trust Board          | 577 0720          |

### School Email Addresses

General enquiries can be sent to [skg\\_admin@saintkentigern.com](mailto:skg_admin@saintkentigern.com)

To contact individual staff members use their first and last name followed by [@saintkentigern.com](mailto:@saintkentigern.com)

For example, [ann.smith@saintkentigern.com](mailto:ann.smith@saintkentigern.com)

### Saint Kentigern Girls' School

514 Remuera Road, Remuera 1541

PO Box 28 399, Remuera, Auckland 1541

Phone +64 9 520 1400 Fax +64 9 524 7657

[www.saintkentigern.com](http://www.saintkentigern.com)

## TERM DATES

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Term dates and term holidays are published on OLE.

## TERM CALENDAR

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A calendar of important dates is published and regularly updated on OLE.

## REQUESTS FOR INFORMATION AND APPOINTMENTS WITH STAFF

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There will be occasions when you will need to telephone members of staff or make an appointment to meet with them at school. The following is a guide to the appropriate communication channels at Saint Kentigern Girls' School:

**Reception:** Our School receptionists are well briefed on a wide variety of school policies and events. If you require any information please use their willing services as your first line of enquiry on (09) 520 1400.

**Teachers:** Your first avenue of communication about your daughter's education is with her classroom teacher. Please leave your call-back details with our receptionist. Teachers are available to discuss matters concerning academic and social progress before or after school by appointment. Specialist teachers are also available for interviews.

**Chaplain:** The Chaplain offers assistance to parents and girls in the areas of counselling and pastoral care. Please contact our Chaplain through the School Office (09) 520 1400 if you wish to make an appointment.

**Sport:** All queries about the physical education and sporting programmes at school should be addressed to the Director of Sport (09) 520 1400 ext 609.

**Deputy Principal:** The Deputy Principal is responsible for school organisation, pastoral care and discipline standards. For urgent matters, please call (09) 520 8811.

**Principal:** Queries and suggestions on matters concerning the culture of the School and its strategic direction are most welcome. Issues that may be directly addressed to the Principal include: financial hardship, human resources, policy, general matters concerning the emotional and physical safety of students, philanthropy, innovations etc. Please note that the Principal will discuss concerns about individual students only if there has been prior communication with the appropriate teacher. For urgent matters or to make an appointment, please telephone the Principal's Assistant on (09) 529 5750.

## DAILY ORGANISATION

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### Arrival Time

The school day begins at 8.15am so your daughter needs to arrive by 8.05am, ready to unpack her bag and prepare for the day. Girls may be dropped off any time after 8.00am.

### Daily Schedule

|                        |                   |
|------------------------|-------------------|
| <b>Admin/Homeroom:</b> | 8.15am – 8.30am   |
| <b>Period 1:</b>       | 8.30am – 9.20am   |
| <b>Period 2:</b>       | 9.20am – 10.10am  |
| <b>Morning tea:</b>    | 10.10am – 10.30am |
| <b>Period 3:</b>       | 10.30am – 11.20am |
| <b>Period 4:</b>       | 11.20am – 12.10pm |
| <b>Lunch:</b>          | 12.10pm – 1.10pm  |
| <b>Period 5:</b>       | 1.10pm – 2.05pm   |
| <b>Period 6:</b>       | 2.05pm – 3pm      |



### **Pick Up and Drop Off**

Ranui Rd entrances are the only gates to be used for pickup and drop off for Year 1-6 students. Year 7 & 8 students may enter and leave through the Remuera Road entrance. The crossing on Ranui Road is supervised by school patrols and staff every day. Please ensure your daughter uses this supervised crossing when crossing Ranui Road.

### **Finishing Times**

- Year 0-2 finish at 2.50pm
- Year 3-6 students finish at 3.00pm
- Year 7-8 students finish at 3.15pm

If you have more than one daughter to pick up, to ease traffic congestion, we ask that you arrive at school at the later finishing time. Your younger daughter will be safely supervised inside the school gates between 2.50 - 3.15pm

## **SCHOOL ORGANISATION**

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The School is divided into three syndicates: Junior (Year 0-3), Middle (Year 4-6) and Senior (Year 7&8).

### **Junior School**

In Years 0-3, our girls are taught in individual classrooms that allow for flexibility and creativity in teaching and learning styles. The junior years are where the school learning journey begins, with an emphasis on preparing a solid foundation in literacy and numeracy. The girls receive a thorough grounding in the core curriculum subjects by classroom teachers and specialist teachers are also involved in teaching Christian education, French, physical education, music, technology, speech and drama and dance.

### **Middle School**

In Years 4-6, our programmes continue to encourage the distinctive learning style of girls, and English, spelling, written language, reading, writing, mathematics, social science and science are the key foundations of a student's education. In English and mathematics, the classes are grouped by the teacher to allow differentiation for individual needs.

Music, French, Christian education, speech and drama, and physical education are taught by specialist teachers at all Middle School levels. Students who may need a little extra help are also catered for with a personalised programme.



## Senior School

Classes at Year 7&8 are taught by specialist teachers using a secondary school model, with laptop notebooks introduced at Year 7. Standards-based assessment incorporating the language of NCEA is used. Students will understand how to attain an achieved, merit or excellence grade for classroom work. In addition to this, all Year 7&8 girls will prepare for a week of assessments, sat in examination conditions, towards the end of the year. Year 7&8 students are assigned to a tutor group usually grouped according to their Houses. One staff member is allocated to each tutor group and is the first person that parents, students and staff approach should any concerns arise. Time is set aside daily for the tutor groups to meet and in addition, there is a full tutor period once a week.

Across all three syndicates, the curriculum is underpinned by the use of technology to support teaching and learning.

## CORE ACADEMIC PROGRAMME

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### English

Literacy in English gives students access to understanding, knowledge, and skills they need to participate fully in the social, cultural, political, and economic life of New Zealand and the wider world.

### Mathematics

Mathematics is a necessity in many aspects of everyday lives. People need to be able to calculate, estimate and use measuring instruments in a meaningful way. Students are taught mathematics by using a programme that is enjoyable, successful and relevant to their changing needs as well as provide experiences which will assist them to problem solve using a range of strategies.

### Science

Science is a key learning area within the Primary School Curriculum. Through the investigation of scientific concepts, children develop an awareness and understanding of the world around them and how scientific phenomena, principles and discoveries can impact on our world in both positive and negative ways. We are fortunate to have a fully equipped science laboratory where students can learn in an authentic environment.

### Social Science

Social Science helps students to understand their world and gives them the skills, knowledge and understanding necessary to play their part in society. We aim to enable students to participate in a changing society as confident, informed, and responsible citizens.



# Information A-Z

The following information has been placed in alphabetical order for quick and easy reference. It contains a great deal of information about the day to day organisation of Saint Kentigern Girls' School. In some instances, an entry may direct you to another source for more in-depth information.

## ACCOUNTS AND FEES

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Each year the Saint Kentigern Trust Board reviews the level of school fees and adjusts these as necessary. The Trust Board is responsible for staff salaries and providing the resources needed to maintain the high standards of the School.

Fees are due for payment by the beginning of Terms 1, 2 and 3.

Other payment options are:

- ✘ In advance by 30 November of the year prior, a discount is offered on the tuition fee. The closing date is strictly adhered to.
- ✘ Annually in full by 20 January by Direct Debit and is entitled to a discount on the tuition fee, closing date is strictly adhered to.
- ✘ Monthly instalments by Direct Debit spread over 10 months (February to November), along with any incidentals incurred.
- ✘ Three instalments by Direct Debit, payable on 20 January, 20 April and 20 July for tuition and compulsory charges.

**Please note that one full term's notice is required prior to withdrawal otherwise a maximum of one term's fees will be charged.**

- ✘ Tickets to school functions and events, Club Mungo, school camp fees and costs for additional sporting activities can all be changed back to your school account.
- ✘ School uniform purchases can be made by the girls, but they must have a written permission letter from parents to charge to your account.

Any queries may be directed to the Accounts Department. Phone (09) 577 0748 ext 9345

## AFTER SCHOOL CARE

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Club Mungo is the Saint Kentigern after-school care facility based in the Jubilee Sports Centre at the Boys' School. It provides a safe, nurturing environment each week day of the school term for Saint Kentigern boys and girls in Years 1-8. Afternoon tea is provided and the students are offered a range of activities which are all carefully supervised by professional and caring staff. Homework is supervised for students in Year 3-8.

There is a sliding scale of fees dependent on how long your daughter is booked in for and whether this is a fixed or a casual enrolment. Enrolled bookings will be invoiced one term in advance and casual bookings will be invoiced on a monthly basis. Full details about fees are available on the website. A bus runs from the Girls' School to Club Mungo every day. A small fee is charged for this service.

Club Mungo offers a safe and enjoyable way to keep your daughter happy and busy after school. You are welcome to visit and have a chat with the supervisor.

Club Mungo Hours: 3.00pm – 6.00pm daily during term time. Enrolled or casual bookings welcome.

Phone (09) 520 7718 or email [clubmungo@saintkentigern.com](mailto:clubmungo@saintkentigern.com) for more information.

## APP – SKApp

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The Saint Kentigern APP (SKApp) is available to download free from your app store. This app provides you with the latest information from each campus including news, calendar items and contacts, including an absentee line.

## ASSESSMENTS

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All students are regularly assessed in order to track and monitor learning. In Year 8, assessment grades are combined for the whole year in English, mathematics, science and social science in order to determine the top students in these subjects and to ascertain who will be Dux of the School.

## ATTENDANCE AND ABSENCE

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### Late Arrival

If your daughter arrives late (after 8.15am) for any reason you must sign her in at the School office.

### Absence from School

If your daughter is going to be absent from school, please telephone the school office on (09) 520 1400 before 8.15am and leave a message on the absentee line. A member of the administrative staff will contact you if you do not make contact on the day that your daughter is noted as absent.

### Appointments out of School

It is preferable that dental or medical appointments are made after school hours. If this is not possible, you will need to email the teacher or the school office detailing the reason for leaving school. Appointments for the beginning of the school day need to be notified to the school office. Please sign your daughter in and out of school at the school office.

### Special Leave

The School does not encourage parents taking their daughters out of school for extra holiday breaks. However, from time to time an occasion arises where special leave may be unavoidable. Should you need to take your daughter out of school during term time, a letter seeking permission should be addressed to the Principal. Refer to the policy under Girls' School on OLE.

### Absence Policy

Absence from School for any reason other than health must be notified in writing to the Principal at least one week prior to the event. The School's policy on the withdrawal of girls from our learning programmes is to encourage full attendance on all days that the School is open but to grant leave in extenuating circumstances.



Several areas should be understood before such leave takes place:

- ✘ The student must ensure that she is aware of the work which will be covered in her absence and that she completes the required exercises and assignments within a reasonable period to be determined by the teacher.
- ✘ Teachers will discuss the above needs with girls, however, they will not be required to set work for them during the leave period.
- ✘ The School will not be responsible for any possible disadvantage perceived by girls or parents in respect of any tests or other evaluations which may be taken during a girl's absence or shortly after her return.
- ✘ When prolonged leave is undertaken it is suggested that girls keep full diaries of their experiences to share with teachers and students upon their return.

## ATHLETICS DAYS

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Refer to the entry in the Sport and Physical Education section on page 30

## BADGES

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### The award and wearing of them

Badges are an important mechanism for acknowledging the membership, achievements and services of students across a wide range of activities offered by the School. Students and parents need to know the respective criteria for the award of badges and the guidelines for positioning badges on the blazer. Girls may wear a badge only if it has been awarded to them. As a general rule, badges presented by organisations other than the School may not be worn on the blazer. If a badge is lost or damaged a student must obtain a replacement from the office at the appropriate cost for that badge. If a badge is faulty it will be replaced free of charge at the discretion of the Deputy Principal.

## CALENDAR

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Upcoming important events are listed on the calendar on OLE. (For more information regarding OLE, please refer to the entry for the Online Learning Environment in this handbook.)

## CAMPS

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See the entry for EOTC (Education Outside The Classroom) on page 34

## CAMPUS ACCESS AND PARKING

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The safety of our students is paramount at all times. We ask parents to please respect the rules that govern access to the School campus and urge safe practice in neighbouring streets when picking up or dropping off students.

There is no parking space allocated for parents' cars on campus. Please park offsite when picking up or dropping off your daughter.

## CELL PHONES

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The School recognises the importance of cell phones for students to make contact with parents/ caregivers after school but also recognises there is a need to set appropriate guidelines for the school day. Please be aware that cell phones should be switched off between 8.15am and 3.00pm. The School accepts no responsibility for the security of student cell phones, they are the student's responsibility during the day and they should be covered by their own appropriate insurance.

## CHAPEL

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With a school community that reflects a variety of cultural and family backgrounds, we encourage the ideal of a Christian community where girls learn and grow in an environment of inclusiveness, mutual respect and care for one another. Whilst Saint Kentigern is affiliated to the Presbyterian Church, our families represent many denominations. Our girls join in worship once a week, attending a chapel service which is held at Somervell Presbyterian Church on Remuera Road. We believe it is important that the gift of giving is understood from an early age so students are encouraged to donate a non-perishable item of food each week to be distributed through the church charity services. Packets or tins of food are most welcome.

Twice a term, families are warmly invited to join their girls in worship at a special family service which is marked on the OLE Calendar. Formal uniform is worn to all chapel services.

## CO-CURRICULAR ACTIVITIES

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Saint Kentigern Girls' School believes in an all-round education with co-curricular activity being integral to a young person's development. As the girls get older, the School offers a range of sporting, speech and drama, musical and other performance opportunities, ensuring students can discover their potential, explore new interests and strive for excellence in their activity of choice. These activities greatly assist in gaining confidence and building self-esteem as well as making constructive use of leisure time. See the entries under **Sport and Recreation** and **Performing Arts** for more detailed information.

## COMMUNICATION

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### OLE

The Principal and staff regularly update the OLE to keep parents up to date with current and upcoming events.

### Piper

The Saint Kentigern community magazine, Piper, is mailed home three times a year to share information about the wider Saint Kentigern community.

### Website

The Saint Kentigern website, [www.saintkentigern.com](http://www.saintkentigern.com), is a primary source of information about Saint Kentigern.



## Parent / Teacher Interviews and Reports

The School makes every endeavour to ensure clear communication between teachers and parents during the year. Parents have the opportunity to meet with teachers to discuss student progress during Term 1 and Term 3. A formal report is issued at the end of each Semester (Term 2 and Term 4). However, if you have any immediate concerns about your child's academic progress or pastoral welfare, please do not hesitate to contact your daughter's teacher in the first instance.

## Social and Informative Events

The academic year has many opportunities for parents and families to meet socially and to be informed about the School and its programmes. Please read the calendar and information on the website for relevant information.

## COMPUTERS

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See the entry for eLearning.

## CONDUCT

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Our girls are expected to maintain the highest standard of courtesy and behaviour at all times, understanding that there are consequences for poor behaviour. The school has a zero tolerance policy with regard to bullying in all its forms and will investigate all complaints made by students, parents and teachers. Please report any such incidences or concerns to your daughter's class teacher or tutor teacher in the first instance.

The basic classroom rules are:

- ✘ arrive quietly and on time
- ✘ respect the rights of others to work and learn
- ✘ wear the correct, clean uniform
- ✘ treat others with consideration and respect
- ✘ bring the appropriate equipment and homework

## DENTIST / DOCTOR APPOINTMENTS

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It is preferable that these are made outside School hours. Where this is unavoidable, please refer to the procedure detailed on page 3.

## DIARY – STUDENT

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All students are supplied with a Student Diary at the beginning of the academic year. This includes information about term dates, daily routines and an outline of the Code of Conduct. Students are expected to use the diary to record their homework. The diary is checked regularly and is a useful point of contact for messages between home and school.

## eLEARNING

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We recognise the importance of preparing our girls for an ever-changing world and giving them the knowledge to adopt and then adapt skills as new technological challenges unfold. Our classrooms are technology rich and from the earliest age, our girls and their teachers make full use of modern technologies to support teaching and learning.

From Year 0, girls have access to classroom computers, iPads and notebooks. In the Middle School, girls commence a weekly digital technology lesson with the aim of developing both skills and understanding of how to use digital tools effectively. From Year 6, these skills are developed through engineering lessons which include coding, robotics and 3D printing.

At Year 7, our girls are introduced to a notebook programme. These personally owned Toshiba tablet computers are high quality and equipped with industry standard applications and curriculum specific software giving our girls in Year 7&8 wireless access to academic resources. The Online Learning Environment (OLE) enables students and teachers to work together on learning tasks, and share information with each other in real time. Hardware and software service is available onsite to support the students in the programme.

There is a range of technologies available in classrooms, which are utilised by teachers to support and enhance learning in an engaging way. In addition to learning skills such as word processing and embedding media, principles of digital citizenship are taught to ensure our students are safe and act responsibly as they engage online.

## EOTC (EDUCATION OUTSIDE THE CLASSROOM)

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Education beyond the classroom takes many forms from cross-curricular field trips to the annual camps for our girls in Year 6-8. All trips beyond the school gates are planned with the expectation that the girls will be offered opportunities that they may not otherwise have the chance to experience; to acquire first-hand knowledge; to develop independence; to discover self-confidence; and to help them find success in the face of new challenges.

Our camp programmes are structured to offer our girls an opportunity to participate in a wide range of outdoor or cultural activities that enhance skill development and provide fresh personal perspectives. Each year, students in Year 6 attend camp at Shakespear Lodge on the Whangaparaoa peninsula whilst Year 7&8 attend camp in Tauranga. There is also an opportunity for Year 7&8 students to take part in an exchange with another school outside of Auckland. All camps are considered to be a compulsory aspect of your daughter's education.

For more information, see page 34.

## EVENTS

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There are many events during the course of the year which parents are welcome to attend. These range from swimming sports at the start of the year, to fun-filled events such as Flora McDonald Day and more formal events that conclude the year. Be sure to read the upcoming weekly events on the OLE.



## EXIT PROCEDURE/WITHDRAWAL

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If your child is leaving the School at any level other than Year 8, please inform the School in writing, giving the required one term's notice. There is an official exit procedure to be followed to ensure that all the student's commitments have been fulfilled. This includes the return of all books and the closure of accounts.

## FATHER AND DAUGHTER BREAKFAST

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A special breakfast is held bringing our girls and their fathers or guardians together to enjoy an early morning breakfast hosted by the Parents and Friends Association.

## FEES AND ACCOUNTS

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Please refer to Accounts and Fees.

## FLORA MACDONALD DAY

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Flora MacDonald Day is a day of celebration to honour Saint Kentigern ancestry from a feminine perspective. The day is named after an 18th century Jacobite heroine who risked her life to smuggle Prince Charles Edward Stewart – 'Bonnie Prince Charlie' – from exile in Scotland over the sea to the Isle of Skye. It was on account of her bravery and strength of character that Flora was chosen as a strong namesake for the day of celebration. Girls are provided sashes in the tartan of their 'clan' to wear in the official parade.

## FOOD GUIDELINES

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Saint Kentigern Girls' School seeks to encourage students to make healthier food choices by fostering healthy eating habits. We are a 'nut' free school due to the severe allergic reaction of several of our students. All children and staff are discouraged from bringing nuts or nut products to school.

## GRADUATION DINNER – YEAR 8

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Students graduating at the completion of Year 8 and their families are warmly invited to a formal Graduation Dinner at the end of the academic year. This is an enjoyable occasion giving students the opportunity to say farewell to their friends and teachers.

## HIGH TEA - MOTHER AND DAUGHTER

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This annual event brings together daughters, mothers, grandmothers, aunties and sisters for an afternoon of refreshments in the tradition of an old fashioned, formal high tea.

## HOLIDAYS / TERM DATES

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Term Dates are listed on OLE. Families are encouraged to make holiday plans during school holidays only. Any requests for a student to be absent during term time should be directed to the Principal.



## HOMEWORK

As part of establishing excellent work habits and attitudes to learning, all students are required to complete homework on a regular basis. The homework will reflect work that has been covered in class and will serve to consolidate the concepts taught. No homework will be set over weekends or holiday periods; recognising that time with the family is important. The possible exception could be during examination preparation time for Year 7&8 students. Parents can assist staff in ensuring that homework is done conscientiously. Each student has a Student Diary in which homework is recorded daily. Homework is also recorded on the OLE; especially for older students. It also contains a section through which the teacher and the parent may communicate, if necessary, regarding homework.

### Guidelines

- ✘ Homework is set on a daily basis from Monday to Thursday, of set duration according to Year levels.
- ✘ Homework will be relevant to the student's individual learning needs, directly linked to on-going school learning and be age, ability and class appropriate.
- ✘ Teacher directions will be clear and concise to ensure that you and your daughter can understand the expectations of the teachers.
- ✘ Completed work will be acknowledged and marked at school by the teacher with appropriate timely feedback given.

### Year 0-3

- ✘ Reading on a regular basis is vital when children are in Year 0-3. Children will bring their reading books home every evening and the role of the adult is to listen and support them. It is important to remind them to use different strategies to read new words. Chunking the word, looking at the pictures and looking for words within words are ways in which the child can read an unknown word. Just as important is discussing the book to check that the child has understood what they have read.
- ✘ Maths: basic facts or reinforcement of work covered in class. Online programmes as appropriate.

### How much time should be spent on homework?

**Year 0-2:** No more than 15 mins (Monday to Thursday)

**Year 3:** No more than 20 mins (Monday to Thursday)

### Year 4-8

As children get older, homework provides an opportunity for them to develop the skill of independent learning. It is important that parents support their children but good habits of independent study should be encouraged.

- ✘ **Reading:** Children may read to an adult, with an adult or read to themselves in the presence of an adult. The story and characters should be talked about and new words discussed. Older children need a clear understanding of the story that sometimes will go beyond the literal meaning of the text. Children will read texts that are more detailed and will take longer to read. They should be encouraged to read all types of texts including non-fiction.



- ✘ **Mathematics:** Revision exercises to reinforce class concepts. Multiplication revision or basic fact sheets as appropriate to individual learning needs. All mathematics will relate to the work covered in class and will be group or individual ability specific.
- ✘ **Science, Social Sciences:** Work set will relate to topics or investigations currently being undertaken in class and will not be independent inquiry studies or projects.
- ✘ **Examinations (Year 7&8 only):** Senior Classes will need to revise for examinations and at this time no other homework will be set.
- ✘ **Music:** Most students at this level are learning an instrument. Practice involves going over what is taught during the weekly lesson. Five to ten minutes daily is expected for progress to be made and skills reinforced.

### How much time should be spent on homework?

**Year 4-6:** No more than 30 mins (Monday to Thursday)

**Year 7&8:** No more than 60 mins (Monday to Thursday)

Parents will need to:

- ✘ Monitor the time spent by their child on their homework. If they notice an overload this must be communicated to the classroom teacher.
- ✘ Provide an environment that allows full concentration.
- ✘ Ensure that the time spent on homework is accurate in its productivity and not wasted in preparation.
- ✘ Encourage open discussion on national and world events.
- ✘ Allow a regular time for reading for pleasure.
- ✘ Contact the classroom teacher if a family engagement hinders the completion of homework or if their child has had difficulty with the task due to lack of understanding.
- ✘ Reinforce the importance of self-organisation.

## HOUSE SYSTEM

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The students are allocated to one of four Houses:

| <b>Cargill</b> | <b>Chalmers</b> | <b>Hamilton</b> | <b>Wishart</b> |
|----------------|-----------------|-----------------|----------------|
| Green          | Blue            | Red             | Yellow         |

Every endeavour is made to allocate students to the House with which they may have a family connection. Students develop a strong sense of connection to their House, earning House points both in the classroom and in the various sporting, cultural and service events held throughout the year. The Houses are named after Scottish Christian martyrs, three of whom lived during a time of great religious turmoil and Chalmers, who served as a missionary in the South Pacific.

**Martyrs****Cargill:**

Donald Cargill was born in 1619 and educated in Scotland. He became a minister but his congregation rejected him because they believed him to be a heretic. He evaded these people but was eventually captured and sentenced to death. He forgave his executioners as he stepped up to the scaffold in 1681 just as Jesus Christ had forgiven his executioners.

**Chalmers:**

James Chalmers was born in 1841 and lived in a small Scottish fishing village and was a very successful prize-winner at school. He was good at sport and was a natural leader. After hearing at Sunday School about mission work, he trained in London and became a missionary. He lived in Rarotonga with his wife Jane and later in New Guinea. He was a noble servant of God and dedicated his life to sharing Christianity with the people on these islands. In 1907 he was killed by some of the islanders he was trying to help.

**Hamilton:**

Patrick Hamilton, who was born in 1508, was related to King James V of Scotland. He went to Germany to study where he met Martin Luther whom he greatly admired. He spoke out against some practices in the Church of the time, angering its leaders. He was captured and condemned to death in 1527.

**Wishart:**

George Wishart was born in 1513. He was humble, modest, charitable and patient, and was a great scholar. George lived at the same time as Patrick Hamilton and he too thought there was corruption in the Church. The Cardinal of St Andrews, a very powerful and dangerous man, did not like Wishart criticising the Church and had him executed in 1546. He forgave his executioners and went to his death with a glad heart.

**LEADERSHIP**

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There are many leadership opportunities for our girls in Year 8 to strive for. All Year 8 girls become members of the Leadership Team and in addition there are specific roles for the girls such as House Leaders, School Councillors, and Chapel Leaders. These opportunities, along with Life Skills training, help our oldest girls navigate the early teen years as they work towards their Year 8 graduation.

**LEARNING SUPPORT**

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The School assesses the specific educational needs of all students and our teachers design their teaching programmes accordingly. From time to time the assistance of outside agencies may be required. The School will advise should this be necessary.



## LIBRARY

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The library is open for research and for borrowing between 8.00 am and 3.00pm during weekdays. Books and other borrowed material should be returned as soon as students have finished with them. Failure to return borrowed items will result in charges for replacement costs.

## LOST PROPERTY

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All items of clothing must be clearly named. Please inquire through your daughter's class teacher if your daughter has lost any personal items of clothing or equipment.

## LUNCH ORDERS

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Lunch may be ordered online through [ezlunch.co.nz](http://ezlunch.co.nz) who deliver orders to school. A personal login needs to be set up on their website before orders are made. Ezlunch offers excellent options for all tastes.

## MEDICAL MATTERS

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A medical form is sent to parents with the introductory paperwork after acceptance of enrolment. Parents are asked to complete and return this as the information is vital in the event of a medical emergency. Should a child's medical circumstances change, please ensure that the School is notified. Any such information remains confidential.

Should your daughter become unwell during the course of the school day, she will be attended to by the administrative staff. If your daughter is unable to return to the classroom after such attention, the school office will contact you or your emergency designated contact in order for your daughter to be collected from school. Please ensure you sign your daughter's name out of school at reception if she is leaving during school hours.

Please do not send your daughter to school if she is clearly unwell.

## MISSION STATEMENT

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The Mission of the Saint Kentigern Trust Board is, *'To provide education which inspires students to strive for excellence in all areas of life for the glory of God and the service of others.'*

## MONEY

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Students are discouraged from bringing cash or valuables to school. Should they do so, the School takes no responsibility in the event of a loss.

## MOTTO

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The Saint Kentigern motto sets the aims of the School:

*'Fides Servanda Est' – 'The Faith Must Be Kept.'*

The crest is an adaptation of the old Celtic Cross or Cross of Iona and includes this motto.



**SAINT KENTIGERN**

## MUSIC

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See the entry under Performing Arts on page 28

## OFFICE HOURS

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The school office is open for general enquiries from 8:00am – 4:30pm.

During the school holidays the school office is open from 9.00am – 3.00pm.

Phone: (09)520 1400

Email: [skg\\_admin@saintkentigern.com](mailto:skg_admin@saintkentigern.com)

## OLD COLLEGIANS ASSOCIATION

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The subscription for the Old Collegians Association is included in the acceptance fees for the School, making all students life members after graduation. The aim of the Association is to encourage a kindred spirit and ongoing communication between all former Saint Kentigern students. The Association undertakes a number of social activities each year as well as sponsoring a Scholarship Trust that supports a number of students at each of the campuses. Contact details and information about upcoming Old Collegians' functions can be viewed in the Old Collegians' section of the Saint Kentigern website.

## OLE (ONLINE LEARNING ENVIRONMENT)

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Saint Kentigern Girls' School understands the importance of maintaining a close relationship between our students, their parents and their place of learning. The OLE helps to further the quality of communication between teaching staff at the School and the families of our students.

Accessed via the Saint Kentigern website, the OLE is a secure portal designed primarily as a student online learning environment. It will enable you to view your child's assessment results, daily timetable and a great deal more information online.

We encourage you to familiarize yourself with this tool as it is a core source of all school communications. Please see the OLE Help Videos which are available to access via the OLE Homepage.

Each family is allocated a unique family username and password to gain access to the site.

## OUTDOOR EDUCATION

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See the entry under EOTC on page 34

## PARENT HELP

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Parent help is welcomed in many areas of the School. In addition to the activities of the Parents and Friends Association, we particularly welcome offers of help with outings and sports teams. Please contact the school office on (09) 520 1400 for more information.



## PARENT / TEACHER INTERVIEWS AND REPORTS

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The School makes every endeavour to ensure good communication between teachers and parents about the progress and welfare of the students. Parents have the opportunity to meet with teachers twice a year - after reports are issued during Term 1 and at the beginning of Term 3 - to discuss student progress. A final report is issued at the end of the academic year. However, if you have any immediate concerns about your child's academic progress or pastoral welfare, please do not hesitate to contact the School.

## PARENTS AND FRIENDS

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The objective of the Girls' School Parents and Friends is primarily to provide opportunities for parents to meet each other and to develop parental interest and support in the welfare and activities of the School, as well as to channel their collective resources in support of school activities and projects.

As well as providing expertise and support to several school projects, they also undertake fundraising for a number of significant donations.

There are several ways new parents can help us: participating in our various activities, registering as a volunteer, attending the AGM each year and helping to plan and run our projects. If you would like more information, please contact the school office.

## PARKING / CAMPUS ACCESS

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Please refer to the entry **Campus Access**.

## PHOTOS – SCHOOL

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School photographs are taken in Terms 1, 3 and 4 for the following photos:

**Term 1:** Class, Individual and Sisters (alternate years)

**Term 3:** Winter teams and cultural groups

**Term 4:** Summer teams and cultural groups

Information about this and the uniform required is communicated prior to the photography sessions.

## PHYSICAL EDUCATION AND SPORT

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Please see the entry on page 30.

## PRAYER OF SAINT KENTIGERN

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This foundational prayer is part of every assembly and Chapel, and all students learn it by heart.

*O Lord Jesus Christ, who didst give such grace to Thy servant Saint Kentigern, that he readily obeyed Thy Call, and brought light to them that sat in darkness, and the knowledge of truth to those who were in ignorance and fear; so inspire us also that we may follow Thee gladly, and hating all that is cruel and evil and wrong, may ever strive to banish these things from our land.*

*Through Jesus Christ, our Lord. Amen*

## PRESCHOOL

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The onsite Preschool caters for boys and girls aged three and four. Preferential enrolment is offered to those who will be attending Saint Kentigern Boys' or Girls' Schools.

## PRIZE GIVING

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Students are rewarded for outstanding successes at assemblies throughout the year but the main formal prize giving event occurs at the end of the academic year where girls are rewarded for their achievements and diligence across a range of subjects and endeavours. The Year 8 Dux and Proxime Accessit are announced at the prize giving.

## REPORTS

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Please refer to **Parent / Teacher Interviews and Reports**

## SCHOOL SONG

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We are heirs of Kentigern  
Who, they say, in days of yore,  
Once in Northern land afar  
Light and truth to Scotland bore.

Never let our faith grow dim  
As we strive with mind and heart,  
In the classroom, on the field  
We will play a vital part.

Sundered far from Scotland's shore  
In this land so fair and free,  
We, his heirs, resolve to be  
Faithful, brave and true as he.

Scattered wide throughout the land,  
When to adulthood we've grown  
We will keep our heart and hand  
Loyal to the faith we've known.

## SECONDARY EDUCATION

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At the completion of their primary years, we encourage our families to consider Saint Kentigern College for their daughter's secondary education. The College has a well-deserved reputation for excellence in their academic, cultural and sporting programmes.

In recognition that boys and girls learn differently in their early teens, and often achieve better outcomes in single-gender classrooms, Saint Kentigern College operates a very successful parallel education model. In the Middle College (Years 7-10), boys and girls are taught separately, allowing these younger students to learn in an environment best suited to their different development needs during those crucial, early teenage years. In the Senior College (Years 11-13), our young men and women work together in a co-educational setting, developing teamwork and collaborative skills that prepare them for tertiary education and beyond.

Whilst fully committed to the New Zealand curriculum and NCEA, the College also offers the International Baccalaureate Diploma as an alternative choice of qualification for senior students.



## SERVICE

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In keeping with the Saint Kentigern Mission Statement: ‘...to provide education which inspires students to strive for excellence in all areas of life for the glory of God and the service of others,’ there are several opportunities during the course of the year where students may provide assistance to those less fortunate than our own families. The presence of the Sharing Shed on campus is a constant reminder of our association with the Dingwall Trust. Families are encouraged to use this facility to donate used clothing and household goods which the Trust will use to resource families in their care. There is also an annual opportunity to serve overseas alongside students of the Boys’ School.

### Saint Kentigern Service Award

The Saint Kentigern Service Award is available to students in Years 7 and 8. The Award encourages and acknowledges the girls at Saint Kentigern Girls’ School as they engage in acts of service at school, at home and in the community. The Award comprises three levels: Bronze, Silver and Gold. Each girl who undertakes the Service Award is responsible for recording her progress in a Service Portfolio, which she maintains under the guidance of the Chaplain.

### Girl v Wild

In Year 8, girls who have achieved the Silver Service Award attend an overnight camp that includes a conservation activity. The camp goes toward the criteria for the Gold Service Award.

## SICKNESS

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Please refer to **Attendance/Medical Matters**

## SOCIALS / DISCO

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All students will have the opportunity to attend a staff supervised disco during the school year. Girls in the Senior School are invited to attend socials at the Boys’ School, College and other local schools.

## SPEECH AND DRAMA

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See the Performing Arts section on page 29

## SPORT AND PHYSICAL EDUCATION

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See the Sport and Physical Education section on page 30

## STATIONERY

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The stationery required for each student is decided and ordered by the classroom teacher at the start of the year and charged to your School account.

## SWIMMING SPORTS

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See the Sport and Physical Education section on page 30



## TERM DATES / HOLIDAYS

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Term Dates are listed on the OLE. Families are encouraged to make holiday plans during School holidays only. Any requests for a student to be absent during term time should be directed to the Principal.

## TRANSPORT

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Auckland Transport offers a number of dedicated school bus routes that serve a number of schools, in addition to the public bus routes. For more information, go to [at.govt.nz/bus-train-ferry/timetables/school-timetables/saint-kentigern-girls-school/](http://at.govt.nz/bus-train-ferry/timetables/school-timetables/saint-kentigern-girls-school/).

The Saint Kentigern Trust also operates the following dedicated bus routes in conjunction with the Boys' School:

### Bus 51

**7.25am depart** - Cnr Point Chevalier Rd & Great North Rd, Meola Rd, Garnett Rd, West End Rd, Jervois Rd, College Hill, Victoria St, Halsey St, Fanshawe St, Sturdee St, Hobson St, Quay St 7.45am, Explorer Stop Ferry Building, The Strand, Gladstone Rd, St. Stephens Ave, Brighton Rd, Shore Rd 8.00am (Boys' School), Orakei Rd, Rangitoto Rd, Ranui Rd, Remuera Rd 8.10am (Girls' School).

### Bus 52

**7.25am depart** - Cnr Point Chevalier Rd & Great North Rd, Meola Rd, Garnett Rd, West End Rd, Jervois Rd, Franklin Rd, Victoria St, Halsey St, Fanshawe St, Sturdee St, Hobson St, Quay St 7.45am, Explorer Stop Ferry Building, The Strand, Gladstone Rd, St. Stephens Ave, Brighton Rd, Shore Rd 8.00am (Boys' School), Orakei Rd, Rangitoto Rd, Ranui Rd, Remuera Rd 8.10am (Girls' School).

### Return is the reverse of each run.

There is also an extra after school bus:

### Bus 53 (Departs from Boys' School, Girls' School students can catch either the 51 or 52 to the Boys' School to take this bus)

Departs Gate 1 at Boys' School then, Shore Rd, Orakei Rd, Kepa Rd, Patterson Ave, Ronaki Rd, Selwyn Ave, Kohimarama Rd, Taranaki St, Melanesia Rd, Baddeley Ave, Allum St, Melanesia Rd, Long Drive, Tamaki Drive, St Heliers Bay, Vale Rd, Bay Rd, Maskell St, St Heliers Bay Rd, Ashby Ave, West Tamaki Rd, St Heliers Bay Rd. Finish at Church.

## TRUST BOARD

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The Saint Kentigern Trust was founded in 1949 for the original purpose of providing schools for boys in the Auckland Province. The Trust Board is an independent body with power to appoint its own members. Two members are nominated by the Presbytery of Auckland. All members of the Board must be members or adherents of the Presbyterian Church of Aotearoa New Zealand. The Trust is incorporated under the 'Charitable Trusts Act 1957' (previously the 'Religious Charitable and Educational Trusts Act 1908'). In 1953, the Trust Board opened Saint Kentigern College, Pakuranga, to provide education for boys from Year 7-13. In 1959, Saint Kentigern School, Shore Road, Remuera, was opened to provide education from Year 1-8. On 12 December 1995 by Act of Parliament the Trust Deed was amended to provide for the education of girls as well as



boys at both the School and College and in 2003, the 50th Jubilee year, the education of girls commenced at the College. In May 2009, the Corran and Saint Kentigern Trust Boards merged, with the Saint Kentigern Trust Board assuming responsibility for the staffing and operations on the Corran campus. Information about the current individual members of the Trust Board can be viewed on the website [www.saintkentigern.com](http://www.saintkentigern.com) (About Us).

## UNIFORM

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Uniform may be obtained from the uniform shop on site. New students and their families will be invited to a fitting of uniform upon completion of enrolment. The uniform staff will advise families about all aspects of summer and winter uniform.

- ✘ Formal uniform is to be worn for the weekly Church Service, school functions and trips unless advised otherwise.
- ✘ All students require wet weather protection for their uniforms. Year 1-6 students must have a navy raincoat of an appropriate length. Year 7&8 students may have an umbrella.
- ✘ Hair must be worn off the face and collar, and secured with a hair tie (navy blue only). Girls may wear 2.5cm wide navy blue ribbons. Hair clips matching the natural hair colour may be worn. No scrunchies, sparkly clips or wide hair bands please.
- ✘ Straw hats are part of the summer uniform. Hat elastic should be purchased with the hat and attached securely in order to prevent the hat coming off in the wind. All girls require a sports cap, which will be worn daily at interval and lunch time.
- ✘ If ears are pierced, then only one pair of plain gold or silver studs may be worn in the lower part of the ear.
- ✘ It is most important that all clothing, bags and other items belonging to your daughter are clearly named. This includes lunch boxes and drink bottles.

### Year 1&2 extra uniform requirements

- ✘ **Aprons:** All the girls require a cloth apron for daily wear over their uniform. These aprons come to school on a Monday and will be sent home on a Friday for washing.
- ✘ **Drawstring Bags:** Two navy drawstring bags, approximately 45cm wide and 50cm deep and clearly named on the outside, are required. One bag will be used as a library bag and the other for the PE uniform.

## VISITORS

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All visitors to the School, irrespective of purpose, must report to the school office first to sign in and receive a visitor's badge. At the conclusion of their visit they are required to return to the main school office to sign out. There are a few car parks reserved for visitors in front of reception.

## WEBSITE

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The Saint Kentigern website ([www.saintkentigern.com](http://www.saintkentigern.com)) is a primary source of information about Saint Kentigern Girls' School, Saint Kentigern Boys' School, Saint Kentigern Preschool, Saint Kentigern College, Old Collegians Association, Parents and Friends Association and the Trust Board.

The School's daily / weekly information is posted on OLE.

**For more information see the entry for Online Learning Environment (OLE).**

## WEEKLY EVENTS

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All students attend assembly in the school hall at 8.30am every Monday. On Wednesdays at 8.30am, the whole school goes to Somervell Church on Remuera Rd for chapel.

## WITHDRAWAL / EXIT PROCEDURES

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Please refer to Exit Procedures



## THE SAINT KENTIGERN WAY

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The Saint Kentigern Way is a unique and on-going experience that inspires students to develop confidence and humility. It is built on a set of core values that shape our shared expectations about the way we work and play together.

The core values and their affirmations are:

### **Love**

As a loving person I show my love with thoughtful acts and kind words. I feel empathy with all that God has created.

### **Integrity**

As a person with integrity I stand up for what I know is right. I am honest and sincere with myself and others. I do the right thing even if it isn't the easiest or most popular choice.

### **Respect**

I respect the dignity of others and treat them with consideration and courtesy, just as I would like to be treated myself.

### **Excellence**

I strive to give my best effort in all that I do. I have the courage to set my own goals, using determination and patience to fulfil my potential.

### **Service**

I look for opportunities to be of service to others. I am thoughtful and do not wait to be asked to act in a caring way. I make a positive difference to my neighbours and the world.

### **The Saint Kentigern Way Charter**

The Charter is based on the Saint Kentigern core values.

The purpose of having a Charter is to guide the students in living The Saint Kentigern Way. Class teachers assist their students to draw up a class Charter at the beginning of each year. This Charter is owned by each class and is displayed in the classroom for reference. Ownership of the decisions involved in the Charter is an important aspect of our democratic society. In this way we promote an awareness of each person's responsibility to abide by the standards and expectations that become the hallmark of a Saint Kentigern student.

### **The Saint Kentigern Way Values Programme**

Each term a core value will be chosen as the overall theme to be studied. This core value will be reinforced by 3-4 week studies of supporting essential values. The identified value is introduced to the girls at our weekly Chapel service. It is then reinforced for the next three weeks through our House meetings, assemblies and within the classroom programmes.

Relevant stories, Bible verses and songs are used to assist assimilation so that the girls have an understanding of the value.

## CHRISTIAN EDUCATION PROGRAMME

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Christian-focused education based on the tradition of the Presbyterian Church is an integral part of school life. We believe that a fundamental aim of education is to nurture the potential of students through pursuit of excellence in all fields of human effort, so that they may develop a sense of purpose and a desire to seek truth, justice, self-discipline and the well-being of others. We also affirm that all people in our society are important, every person's cultural heritage is significant and we all have a role to play as New Zealanders in the global community. The Christian Education Department at Saint Kentigern Girls' School seeks to give special attention to the search for meaning and purpose through a four stand approach.

### **Biblical/Christian Tradition:**

Students will develop an appreciation for the stories and events in the Bible and an understanding of Christian tradition.

### **Knowledge of Jesus:**

Students will learn and deepen their understanding of who Jesus was as a historical figure, as the Son of God and who He is for us today.

### **Values and Service:**

Students will learn the core values of love, integrity, excellence, respect and service and be encouraged to find ways of living out those values. Students will reflect on questions relating to morality such as 'What is right and wrong? How should I live?'

### **Prayer and Worship:**

Students will be encouraged to value the importance of reflection and contemplation and to take part in the prayer and worshipping life of the School in the Classroom, in Chapel, Assemblies and in other Special Services.



## PERFORMING ARTS

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The Performing Arts allow our girls to give expression to their innate creative talents while developing confidence, perseverance and teamwork. Music, dance, speech and drama are popular activities and there are many opportunities for students to become fully engaged. Every year the students have an opportunity to take part in an evening that showcases the arts.

### MUSIC

The music programme is diverse and we encourage students to explore and develop skills and talent in musical performance. All Year 4 students participate in an instrumental starter programme after which orchestral instrument music lessons are offered. Our specialist music centre and wide-ranging itinerant music programme enables our girls to become actively involved in learning an instrument or taking vocal lessons with specialist music teachers. Throughout the year, our young musicians have many opportunities to showcase their talents and build confidence. Private lessons are also available for those who wish to take advantage of furthering their skills. If you would like your daughter to have private lessons either in a group or individually, please contact the Director of Music.

#### Itinerant Music Lessons

There is an active itinerant music programme in which girls can learn a variety of instruments during school hours. Tuition is offered in major orchestral instruments as well as recorder, chanter (pre-bagpipes) and voice. Lessons take place each week.

Further details regarding lesson options are available from the Director of Music or the school office.

Please note that it is the responsibility of the student to catch up on any school work missed as much of this tuition takes place during class time.

#### Choirs

- ✘ There is an All-comers' Choir involving students from Years 3-8. This choir practises once a week and sings at school events.
- ✘ The Performers' Choir is open to students in Years 5-8 and entry is by audition. As this is the premier choir, girls must attend practice regularly and be available to represent the School when needed.
- ✘ There are a number of occasions where students have the opportunity to perform their music. Each year there is a major music event; these vary from a Music Soiree, an Arts Evening, House Music Evening or a School Production. Choral and orchestral music also features at many school events including prize-giving.

#### Orchestra

Our Orchestra is our biggest ensemble group catering for players of approximate Grade 2 level and above. They learn a varied repertoire of both classical and popular music. The orchestra performs at various events regularly throughout the year.

## SPEECH AND DRAMA

All classes from Year 1-8 enjoy a weekly speech and drama lesson as part of the core curriculum. The aim of these lessons is to develop and improve the confidence of girls and to increase their communication skills. Within the School setting students will have an opportunity to perform during the school year; at School assemblies, Grandparents' Day, Soirees, Private Speech Concerts and in-school productions.

### Oral Assessment Programme

In Years 3 to 8, we offer our students the opportunity to participate in the Oral Assessment Programme, run by Speech New Zealand. This is an enriching and beneficial experience for all students. They receive an individualised report and a badge. In Year 7 study Oral Communication with a focus on leadership. This will form part of their work as they move towards taking on leadership roles in Year 8. The aims of sitting an Oral Assessment are to develop versatility in the use of language and oral presentation skills.

Students will be learning to:

- ✘ Express themselves with clarity, confidence and courtesy in personal, social, school and public situations.
- ✘ Listen with courtesy
- ✘ Develop a varied vocabulary to express their thoughts with confidence and imagination
- ✘ Develop speech that is readily understandable and appropriate to the situation.

### Private Speech Programme

Students wishing to have private lessons can attend either half-hour lessons in small groups or have individual lessons. These are available for students in Year 4 and above and there is also an opportunity for students to sit Trinity College and Speech New Zealand examinations in a range of subjects, including speech and drama, public speaking, and group acting. The private speech lessons are tailored to the individual's needs and areas of interest. The focus is on vocal improvement, poetry speaking, public speaking and individual and group acting skills. These lessons are usually held during class time but there are some before school or lunchtime lesson times available. The benefits include:

- ✘ Students develop confidence and versatility in the use of language
- ✘ They gain an appreciation of literature
- ✘ Skills required in preparing for performance are highlighted
- ✘ Students learn to articulate and speak with clarity, vitality and courtesy
- ✘ Lifelong skills in public speaking are developed
- ✘ Develop confidence and excellence for oral presentations
- ✘ Create imaginative responses in improvised work
- ✘ Improve listening and discussion skills



## SPORT AND PHYSICAL EDUCATION PROGRAMME

### Physical Education (PE) lessons

Years 0-4 have two PE periods each week. Classes cover a variety of skill based activities including preparation for our three main sports days: swimming sports, cross country and athletics. Years 0-3 also take part in the Junior Golf Snag Programme. As part of the Gymnastics programme, all Year 3 and Year 4 girls participate in the Tri-Star Gymnastics competition in Term 3 alongside the girls who attend extra-curricular gymnastics classes. This allows the girls the opportunity to demonstrate what they have achieved in a competitive environment.

The swimming programme is held in Term 1 and part of Term 4. Junior classes have a minimum of three PE staff members taking swimming to ensure small group teaching. In Years 4-8, two PE staff members assist classes.

Year 5-8 students attend one PE lesson each week and a sports afternoon, which may involve fortnightly exchanges with local schools in the Remuera Zone, depending on the chosen sport or programme.

### Health programmes

Year 5-6 health lessons will be incorporated during PE classes. This will ensure the girls have a better understanding of body mechanics and the importance of good nutrition and a balanced life. An experienced presenter from Attitude - the youth education division of The Parenting Place - is involved in teaching Year 5 about puberty. All information regarding this programme will be issued to parents prior to the sessions and your daughter's involvement.

Year 7-8 will experience several sessions directed by Attitude with topics including major physical changes, emotional changes and healthy head messages.

### SPORTS DAYS/ACTIVITIES

#### Athletics

Athletics Days are held separately for the Junior, Middle and Senior Schools. The Year 7 & 8 girls travel to the College to compete alongside the College Year 7 & 8 students in Term 1. A full day of track and field competition is held before the girls return on another afternoon for the 100m finals and relays. The Year 4-6 event is held at Lloyd Elsmore Park in Pakuranga from morning until early afternoon in Term 4. The 0-3 event is also held in Term 4 at the Boys' School top field, with a mixture of running and tabloid sports activities such as sack races. For each of the Athletics Days, the girls taking part need to be dressed in their School tracksuit with their House t-shirt and PE shorts. Please ensure your child has plenty of sun protection e.g. hat and sunscreen.

#### Cross Country

Year 7&8 girls compete at the College alongside College students. Years 4-6 also compete at the College on another day. The Year 0-3 event is held at the Boys' School. The girls run distances ranging from a few hundred metres up to 2km depending on age. They compete for individual places as well as House points. All students wear their House t-shirts and PE shorts and can run in bare feet or sports shoes. They should also have their School tracksuit to wear before and after their race.



## Swimming Sports

Swimming Sports is held at Saint Kentigern Girls' School pool over two days. During day one, girls from Years 0-8 compete in their heats earning house points and placings for finals day. Day two sees Year 3-8 finalists competing once again for house points, medals, and swimming champion titles. The top placings in Year 5-6 represent the Girls' School at the Remuera Zone competition. Elite swimmers in Year 7-8 are encouraged to compete in the Saint Kentigern College Swimming Sports where they can qualify for the South Eastern Zone finals.

### YEAR 5 AND 6 SPORT PROGRAMME

Year 5-6 classes have one PE lesson a week alongside a sports afternoon held on a Tuesday.

The following codes are offered to all students:

**Summer terms:** Cricket, tennis and touch rugby

**Winter terms:** Netball, hockey and football

Girls train with coaches in their chosen sport while experiencing exchanges with neighbouring schools on a fortnightly basis. Parents are invited to come and support their daughters during exchanges. Summer and Winter Field Days are held at the end of each season. The Field Days are all day events.

An alternative skills based programme will be offered to girls who do not wish to play in a team.

### YEAR 7 AND 8 SPORT

Year 7-8 students team up with Saint Kentigern College students to play sport and train with their teams. The girls travel to the College every Wednesday afternoon to use the facilities and receive coaching.

The following codes are offered to all students:

**Summer terms:** cricket, tennis, touch rugby and softball

**Winter terms:** hockey, netball and football

Girls who choose the above sports codes are expected to attend training sessions outside school hours. During the winter terms, netball, hockey and football teams train at Saint Kentigern College before or after school. Transport is organised between the two campuses. Throughout the year, these teams take part in a number of exchanges with local schools and schools from outside the Auckland area. Also, top teams have the opportunity to represent Saint Kentigern in the AIMS tournament held in Tauranga. Girls who choose not to join the above sports codes still participate in sporting games each Wednesday.

### ADDITIONAL SPORTING OPPORTUNITIES

Extra-curricular activities are available to students before or after school or during some lunch breaks. Further information for these activities including costs are on the OLE Sports page.

### Basketball

Basketball is offered to Year 5-8, during Terms 2-4. Girls play in an after-school competition held at Saint Kentigern Boys' School. Team members are expected to attend training sessions which will be held either early morning or afternoon at Saint Kentigern Boys' School or Saint Kentigern Girls' School. Transport is organised for training sessions if required. Charges will be added to school account.



## Competitive Gymnastics and Rhythmic Gymnastics

During Terms 2-4, professional coaches work with the students on a weekly basis. These classes are particularly suitable for students who are interested in competing in either artistic or rhythmic gymnastics competitions held in Term 3 and 4. Competitive gymnastic lessons are held during lunchtime and rhythmic gymnastics is held before school in our school hall. Charges will be added to school account.

### Flippa Ball

Flippa Ball is a popular sport for our Year 3-6 girls. Flippa Ball is played on a Sunday at Sacred Heart Aquatic Centre, with two training sessions per week. Training is held at Sacred Heart and is compulsory for Year 5-6 players and optional for Year 3-4 players. Lunchtime training sessions held at SKGS are compulsory for all players. Charges will be added to school account.

### Gym Club

Qualified gymnastic coaches develop students' strength, flexibility, confidence, coordination, mental agility and concentration. Gymnasts of all abilities are encouraged to safely extend their gymnastics training and complete badge work. There is a one week trial period, in which your daughter can attend the first lesson to see if she enjoys it. Gym Club is aimed towards Year 1-6 level and is held in the school hall after school on Mondays. Charges apply.

### Hockey

Hockey skills will be offered to students in Years 3-6. This will take place Terms 1-3 before school or during lunchtime. Charges apply.

### Netball

Girls in Years 3-4 play games on Thursday afternoon in Terms 2-3 at AMI Netball Centre. Training takes place at school once a week. The girls are also entered in two weekend tournaments held throughout the season.

### Rhythmic Gymnastics

Classes are offered to girls who wish to represent the Girls' School in the Auckland Rhythmic Gymnastics held in Term 4. Classes start in Term 3 leading up to the competition. Classes are two mornings a week and offered to students in Years 2-8. Charges apply.

### Running Squad

The PE department encourages students to participate in an early morning running club. Students develop greater aerobic fitness for winter sports, prepare for cross country and improve their general health and well-being. Running squad is offered to Year 4-8 girls who can comfortably run 1.5-2km. Younger girls may also join if accompanied by a parent. Students are also encouraged to participate in the Auckland Run Series which involves six runs throughout the year. These runs take place in a variety of locations around Auckland.

### Tennis

Lunchtime lessons are offered in Terms 1 and 4. Classes are led by professional coaches for Years 1-6. Charges apply.

### **Tri-Star Gym Coaching**

Gymnastics coaches from Tri-Star offer extra coaching sessions in Terms 2-3 leading up to competitions. There are two lunchtime sessions per week for students in Years 3-8. Charges apply.

### **Water Polo**

Year 7 & 8 students are invited to join with Saint Kentigern College for Terms 2 - 4 to play water polo in mixed teams. Training takes place at Sacred Heart Aquatic Centre before school and girls are transported back to Saint Kentigern Girls' School. Games take place on a Friday afternoon or early evening at Sacred Heart Aquatic Centre. Charges will be added to school account.



## EDUCATION OUTSIDE THE CLASSROOM (EOTC)

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The Education Outside the Classroom (EOTC) programme at Saint Kentigern Girls' School is designed to give the girls an opportunity to enhance personal growth and interpersonal relationships as well as gain confidence through greater understanding of their world outside the classroom doors. We use a range of resources and environments to create these unique experiences and always use high quality professional organisations and facilities. At all camps, parents, teachers and instructors work together to help make the girls' experience successful and memorable.

### Junior School

The Junior School EOTC programme focuses on exposing the girls to a variety of cross curricular activities to enhance their understanding of the world around them and underpin learning in the classroom. Lifelong skills are developed throughout the Junior School years, blending the different subject areas to enhance learning experiences.

### Middle School

The Middle School years continue to build on the girls' understanding of the world around them. Through the EOTC programmes girls are encouraged to explore, challenge and experience a variety of opportunities. In Term 1 Year 6 students attend camp at Shakespear Lodge on the Whangaparaoa Peninsula. Activities include surfing, sailing and paddle boarding and girls are also given daily responsibilities of maintaining the campsite, and helping to cook and prepare meals.

### Senior School

In the Senior School, girls are given opportunities to gain independence. Significant emphasis is placed on the growth of self-esteem, development of relationships and confidence gained through challenges.

Year 7 & 8: Classes spend a week at McLaren Falls Park, Tauranga in Term 1. This camp elevates the responsibility of the girls who cook all their meals and spend the week in tents. The girls take part in land and water based activities including bush craft, bivouac building, sailing, windsurfing, mountain biking and community service.

### Girl vs Wild Service Challenge

Those girls in Year 8 who have met the criteria for the Silver Service Award will be invited to attend a Girls v Wild Service Camp during Term 4.

## HISTORY – GIRLS' SCHOOL

The School on the Corran Campus, like Saint Kentigern College and Saint Kentigern Boys' School has a long and proud history of educating young people to achieve at the highest standard.

### Corran

Saint Kentigern Girls' School occupies the former Corran School site. Fulfilling her dream of a small caring Christian learning environment for children, Constance Duthie opened a private kindergarten and preparatory school for girls and boys in a room at the back of the Remuera Library in Auckland in 1947. Called Corran, after a school north of London, the new school came to be appreciated by local parents. The vision grew with the roll until, in 1954, Mrs Duthie and the newly formed Corran School Trust Board established Corran School as a private day school for girls of primary and intermediate age. After a brief period in Mrs Duthie's home in Orakei Road, the school moved on to the present site at 514 Remuera Road – the stately home known today as Corran House. By 1957 interest in the school had grown sufficiently that Corran was registered to offer secondary classes.

### Saint Kentigern

The College in Pakuranga opened in 1953, the realisation of a dream of a group of far-thinking Presbyterian ministers and laymen who had established the Saint Kentigern Trust in 1949 to found a school for the education of boys. The College took the name of the patron saint of Glasgow, Saint Kentigern, who is also known affectionately in Scotland as Mungo. (The Story of Saint Kentigern can be read at the back of this handbook.)

With the gifting of the stately home, Roselle House, by Martyn Wilson for the purpose of educating boys, a primary school opened in 1959 on the Shore Road campus.

The College first opened its doors to girls in 2003. The number of girls has grown quickly over the last few years as parents have come to recognise the benefit of a Saint Kentigern education for both their sons and daughters.

With the merger of the former Corran and Saint Kentigern Trust Boards in May 2009, the Saint Kentigern Trust Board assumed the responsibility for staffing and operations of the school that became Saint Kentigern Girls' School. Both schools have similar backgrounds and traditions stretching back to Scotland.

At the start of 2011, a Preschool for both girls and boys aged 3-4 opened on the Girls' School campus.

### St Kentigern (519 – 603 AD)

St Kentigern is the Patron Saint of Glasgow and was first Bishop of that city. He travelled widely in Scotland, England and Wales founding churches and he was visited once by the missionary, St Columba, from the island of Iona. Many legends and stories surround his life, each one reflecting his benevolence, courage and faith.





# *The Story of St Kentigern*

Our early saints were extraordinary men.

They believed in an unknown God and by

spreading his word changed history. St Kentigern was such a man. Kentigern was born near Edinburgh in the sixth century.

His mother, St Enoch, was the daughter of the King of Lothian. Her pregnancy was illegitimate, the result of rape by one of her suitors, whose identity she refused to reveal. Her father was so incensed, he had Enoch and her child cast adrift in an open boat on the Firth of Forth, expecting them to perish. The currents carried them across to the other side of the Firth, bringing them to land near the present town of Culross where they were offered shelter at the monastery of St Serf. Serf took the boy under his special care, educating him and training him in the monastic life. When he reached manhood, Kentigern left the monastery and journeyed across to the west of Scotland, finally establishing his own religious foundation on the site of the cathedral in Glasgow. Here he set about converting the area to Christianity. At a later stage he journeyed south into England and many parishes along his route still bear his name. Legend has it that he finally reached North Wales and spent several years there before returning again to Scotland, where he died c. 603.

From the time of his death St Kentigern was venerated as Glasgow's patron saint, and the cathedral of Glasgow was built in his honour. To this day, his figure and the symbols associated with his legend make up the crest of the City of Glasgow. The attributes of St Kentigern – more popularly known by his pet name 'Mungo' – are remembered in a nonsense rhyme taught to Glasgow school children about the city's Coat of Arms:

This is the bird that never flew  
This is the tree that never grew  
This is the bell that never rang  
This is the fish that never swam

The Bird commemorates the pet robin owned by St Serf, which was accidentally killed by monks but who blamed it on Kentigern. Kentigern took the bird in his hands and prayed over it, restoring it to life again. The Tree is the symbol of another incident in Kentigern's childhood. Left in charge of the holy fire in St Serf's monastery, he fell asleep and the fire went out. However, he broke off some frozen branches from a hazel tree and miraculously rekindled the fire. The Bell may have been given to Kentigern by the Pope. The original bell, which was tolled at funerals, no longer exists and was replaced by the magistrates of Glasgow in 1641. The bell of 1641 is preserved in the People's Palace. The Fish was one caught by Kentigern in the Clyde. When it was slit open, a ring belonging to the Queen of Cadzow was miraculously found inside it. The Queen was suspected of intrigue by her husband, as she had parted with his ring. She implored Kentigern for help, and he found and restored the ring to her in this way.



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SAINT KENTIGERN

GIRLS' SCHOOL For Girls in Years 1-8

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