

Love Serve
Trust Service
Leadership Challenge
Excellence
Compassion
Integrity *A World of Opportunity for Boys & Girls*
Inspiration Respect
Faith Hope



SAINT KENTIGERN

PRESCHOOL For Boys and Girls aged 3 and 4

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SAINT KENTIGERN

PRESCHOOL
PARENTS' HANDBOOK



Mission Statement

*'To provide education
which inspires students
to strive for excellence
in all areas of life for
the glory of God and
the service of others.'*

The Story of St Kentigern

Our early saints were extraordinary men.

They believed in an unknown God and by

spreading his word changed history. St Kentigern was such a man. Kentigern was born near Edinburgh in the sixth century.

His mother, St Enoch, was the daughter of the King of Lothian. Her pregnancy was illegitimate, the result of rape by one of her suitors, whose identity she refused to reveal. Her father was so incensed, he had Enoch and her child cast adrift in an open boat on the Firth of Forth, expecting them to perish. The currents carried them across to the other side of the Firth, bringing them to land near the present town of Culross where they were offered shelter at the monastery of St Serf. Serf took the boy under his special care, educating him and training him in the monastic life. When he reached manhood, Kentigern left the monastery and journeyed across to the west of Scotland, finally establishing his own religious foundation on the site of the cathedral in Glasgow. Here he set about converting the area to Christianity. At a later stage he journeyed south into England and many parishes along his route still bear his name. Legend has it that he finally reached North Wales and spent several years there before returning again to Scotland, where he died c. 603.

From the time of his death St Kentigern was venerated as Glasgow's patron saint, and the cathedral of Glasgow was built in his honour. To this day, his figure and the symbols associated with his legend make up the crest of the City of Glasgow. The attributes of St Kentigern – more popularly known by his pet name 'Mungo' – are remembered in a nonsense rhyme taught to Glasgow school children about the city's Coat of Arms:

This is the bird that never flew
This is the tree that never grew
This is the bell that never rang
This is the fish that never swam

The Bird commemorates the pet robin owned by St Serf, which was accidentally killed by monks but who blamed it on Kentigern. Kentigern took the bird in his hands and prayed over it, restoring it to life again. The Tree is the symbol of another incident in Kentigern's childhood. Left in charge of the holy fire in St Serf's monastery, he fell asleep and the fire went out. However, he broke off some frozen branches from a hazel tree and miraculously rekindled the fire. The Bell may have been given to Kentigern by the Pope. The original bell, which was tolled at funerals, no longer exists and was replaced by the magistrates of Glasgow in 1641. The bell of 1641 is preserved in the People's Palace. The Fish was one caught by Kentigern in the Clyde. When it was slit open, a ring belonging to the Queen of Cadzow was miraculously found inside it. The Queen was suspected of intrigue by her husband, as she had parted with his ring. She implored Kentigern for help, and he found and restored the ring to her in this way.





SAINT KENTIGERN

This Handbook has been designed to give Parents and Caregivers an understanding of the routines and requirements at Saint Kentigern Preschool. Along with matters of daily routine, you will also gain a little insight into the Saint Kentigern community.

The information has been largely laid out alphabetically to give you quick and easy answers to most questions you may have. There is a quick reference index on page 3.

If the information you are seeking has not been included, or if you need further clarification, please ask our staff for help.

At Saint Kentigern, we understand the importance of maintaining a close relationship between our children, their families and their place of learning. We look forward to working alongside you and your children as they discover 'a world of opportunity' at Saint Kentigern Preschool.

SAINT KENTIGERN PRESCHOOL

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SAINT KENTIGERN

The Saint Kentigern Way

The Saint Kentigern Way is a unique and on-going experience that inspires our students to develop confidence and humility. It is built on a set of core values that shape our shared expectations about the way we work and play together.

The core values and their affirmations are:

Love Integrity Respect Excellence Service

Love

As a loving person I show my love with thoughtful acts and kind words.
I feel empathy with all that God has created.

Integrity

As a person with integrity I stand up for what I know is right. I am honest and sincere with myself and others. I do the right thing even if it isn't the easiest or most popular choice.

Respect

I respect the dignity of others and treat them with consideration and courtesy, just as I would like to be treated myself.

Excellence

I strive to give my best effort in all that I do. I have the courage to set my own goals, using determination and patience to fulfil my potential.

Service

I look for opportunities to be of service to others. I am thoughtful and do not wait to be asked to act in a caring way. I make a positive difference to my neighbours and the world.

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Parent Information

The following information has been placed in alphabetical order for quick and easy reference. It contains a great deal of information about the day to day organisation of Saint Kentigern Preschool. In some instances, an entry may direct you to another source for more in depth information.

ATTENDANCE

A responsible adult known to the Director and staff must bring children into the Preschool. Only authorised persons (as indicated on the enrolment form) will be allowed to collect children from the Preschool. Please notify the Director in writing of any changes to adults who are authorised to collect the child. An adult, other than one known to the Preschool, requires identification (preferably photographic). Parents with custody orders must provide a copy to the Director.

In the case of a non-custodial parent arriving to collect the child, the staff will contact the police and provide the copy of the order for the police to enforce. A child will not be allowed to go home with a parent/guardian in contravention of a custody/court order held at the Preschool. However, in the event of a non-custodial parent gaining access to a child, the Preschool cannot be held liable.

Staff are always concerned about your child's welfare, so if you are aware of any intended absence, please inform the staff.

A minimum of four weeks' notice must be given in writing to the Director to withdraw a student from the Preschool and at least one week's notice if you wish to change your days (dependent on the availability of days). Priority of placement goes to full time children. Part time children may be asked to change days to accommodate children requiring further days. Minimum attendance days apply at the discretion of the Director and are dependent on the availability of days and the balance of attendance ratios.

BEHAVIOUR MANAGEMENT

Our child behaviour management policy is based on the importance of respect and dignity for the child, acknowledging and accepting children's feelings and encouraging these feelings to be expressed. Steps that we take towards establishing good behaviour management include:

- Setting and maintaining appropriate limits of behaviour
- Verbal redirection
- Explaining the appropriate uses of materials and equipment
- Reinforcing positive behaviour with praise
- Explaining why a behaviour is inappropriate or unacceptable and providing acceptable options
- Offering children choices and encouraging decision making
- Setting realistic expectations which are age and stage appropriate
- Discussing and following our Saint Kentigern Way and Values

If the staff are concerned about a child's behaviour, they will speak to the parents and a strategy may be put in place that ensures continuity between home and the Preschool.

CAR SEATS

We recognise that for safety in a vehicle, your child needs to be restrained in a standards approved car seat. This is required by law. If different vehicles are to be used to transport your child to and from the Preschool, you can bring the car seat inside to be stored. Please ensure that it is clearly named. The Preschool owns nine approved car seats to be used for any excursions when our Saint Kentigern Van or staff cars are used. These are available for emergencies for parents/caregivers to loan overnight if the need arises.

CHILD HEALTH

We ask that any child who is unwell be kept at home so illness does not spread through the Preschool. In line with the Sickness Policy, the Director or staff at their discretion, refuse to accept any child deemed unwell enough to attend the Preschool, as we do not have the specialist staff or the space for sick children. Children are unable to attend if they have been given Pamol prior to arrival (to suppress a temperature). Children with severe coughs or colds, runny noses, vomiting, diarrhoea, conjunctivitis, rashes, raised temperatures or who need one on one attention cannot be brought into the Preschool. If symptoms develop during the day, the parent or emergency contact will be contacted to arrange for the immediate collection of their child.

Please also refer to Immunisation on page 8 and Medication on page 8.

COMMUNICATION

All parents are required to sign their child in and out of the Preschool every day on the form provided at the front door. This is a legal requirement by the Ministry of Education and can be audited at any time to ensure compliance with our roll returns (the basis of bulk funding). It is also a safety requirement in case of emergency evacuation of the Preschool, therefore, a very important part of your drop off and pick up routine.

Parents are kept informed of Preschool activities through our OLE website (see OLE on page 9) newsletters, emails, notices posted at the door and information on the parents' notice board. Families will also receive the Saint Kentigern community magazine, Piper, which is published three times a year:

Please ensure you notify the Director of any changes of circumstances, email, home addresses or phone numbers – so we can ensure contact with you at all times is possible.

CONCERNS AND COMPLAINTS

Parents are free to discuss any queries or problems with the Director. However, remember that busy drop off or pick up times may not always be an appropriate time to have detailed discussions on your child's or your needs, and you may need to schedule an appointment with her at another time.

A policy for dealing with complaints is displayed on the parents' notice board.

Your involvement in the Preschool is welcomed and will help to ensure your family enjoys their early childhood experience.

EMERGENCY AND EVACUATION PROCEDURES

In the case of an unforeseen emergency situation, every effort will be made to contact parents to collect their child. Regular fire / earthquakes drills are necessary for regulation purposes. If you are present at a fire drill, you are required by law to participate. Emergency evacuation plans are displayed in the Preschool. Staff are familiar with evacuation procedures and policies. Parents and visitors to the Preschool will be asked to make themselves familiar with the evacuation plan. Every effort will be made to make evacuation procedures enjoyable rather than stressful events for the children. Regular emergency procedure practices and drills give the children an opportunity to become familiar with the routine and planned evacuation.

EXCURSIONS / TRIPS

Excursions out of the Preschool will be arranged from time to time as part of your child's experience. When required parents and family members are encouraged to be part of the outing – unfortunately younger siblings are unable to attend. Excursion forms outlining the trip, transport and adult / child ratio will be given to all parents to complete prior to an outing. Children may be taken on small walks out of the Preschool. Approval for these is given when completing the enrolment form. The Travel Policy and trip procedure is available in the Policy Folder:

Excursion costs are included in fees. The only exception to this is if extra adults / parents wish to attend – above our required staff to child ratio.

FEES

Please refer to the Fees Schedule that is attached to your child's enrolment form. All fees are payable by direct debit only. Cheques and cash are not accepted.

Payment of fees will be direct debited fortnightly on Wednesdays, being payment of fees for the current week plus one week in advance. Any adjustments, credits or additional charges will be processed in arrears and will be paid/deducted from the next payment. Failure to keep fees up to date may result in a child's enrolment being forfeited and the debt passed on to a debt collection agency, for which the parent will be responsible for any associated cost.

Should a Teacher Only Day be taken by staff, no fees will be charged for this.

Discount

If you have another child attending as a student at a Saint Kentigern campus, including the Preschool, you will be entitled to a 5% discount on the fees for your Preschool child. A 10% discount will apply to the fees for the Preschool child if you have two or more children attending as students at another Saint Kentigern campus.

There is a 50% discount available for a maximum of two weeks that can be used for sickness or holiday. These days are available for a full enrolled week of absences only - not on a per day basis. These are prorata on days enrolled and per term. See Fee Schedule. This does not accrue to the following calendar year if it is not used.

Public Holidays

All fees are payable for public holidays that fall on your allocated day and the Preschool is closed. This excludes those public holidays that fall during the Preschool's annual close down period. If your child is absent for longer than 3 weeks at anytime - MOE funding loss will be charged to you.

Holding Fees

The Preschool closes annually over the Christmas and New Year period. A \$50 per Preschool child holding fee will apply to secure your child's place for the following year.

Late Collection Fee

We ask for your co-operation in dropping off and collecting children within our operating hours. If at any time you have an emergency and are going to be delayed, please contact the Preschool. Staff can then allay your child's concerns and make plans for their own commitments. At the discretion of the Director, a late fee of \$1 per minute may apply if your child is left at the Preschool after your agreed collection time. If this occurs regularly, you will be asked to review the hours your child is enrolled.

20 Hours Subsidy

Our Preschool offers the Ministry of Education (ECE) 20 hours subsidy to all three and four year old children who are eligible. The fees reflect this. To obtain this fee subsidy, a declaration must be completed at enrolment. Children are unable to claim 20 hours or subsidy at two centres or another service.

FITNESS

A daily fitness programme is held in which children and staff incorporate dance, rhythm, midline experiences and fitness to an array of music. This supports our Healthy Body, Healthy Minds Programme.

FOOD

There is now clear evidence that childhood nutrition has a lasting effect on many aspects of health. Children need fresh, nutritional food and well-balanced meals. We have a cook that provides morning tea, a lunch and afternoon tea. The menu is attached to the parent notice board. It is important that any food allergies be advised to staff so they can be posted in the kitchen and strictly followed. We welcome 'child-friendly' recipes. We do provide a nut free menu.

FOUR YEAR OLD EXTENSION TIME

In order to help prepare your child for school, we have a special 'Preschool' extension time for the older children. This occurs each day after lunch (with teachers) when the three year old children are sleeping or resting (12.30 – 2.00pm).

Activities include: more advanced art and science activities, phonics, pre-literacy – recognition and formation of letters, pre-numeracy - recognition of numbers, co-operative group games and activities where independent work is encouraged.

LANGUAGES (FRENCH & TE REO MAORI)

The opportunity for our Preschool children to learn another language is provided with a French and Te Reo Maori teacher at Preschool once a week. The lesson is short, fun filled and hands on learning with staff. Basic colours, numbers, phrases, songs and words in conjunction with our programme are learnt. French continues at Saint Kentigern Schools.

Te Reo Maori is incorporated throughout our programme.

HOLIDAYS

See the entry for Fees on page 6.

HOME CONTACT BOOKS

These have been designed to keep you informed of what we do at the Preschool to develop a close relationship between home and Preschool. Each week there is a special task put in for your child to take home and do with someone special, i.e.: Mum, Dad, Grandparents, etc.

They focus on our Preschool projects so you can talk about the same focus as we do with your child. We find this reinforces their learning in a very positive and constructive manner. It is important that your child achieves the tasks – it is their creativity we want to see. These are not compulsory; however, the children when given the opportunity to be involved, take pride in their work. They thoroughly enjoy showing staff and friends their work and benefit from them.

HOURS

Our Preschool is open from Monday to Friday from 7.30 am – 5.30 pm We will be closed on public holidays, with an annual shutdown over Christmas and New Year.

Preschool is closed on the Friday before Queen's Birthday in line with our schools.

A \$50 per Preschool child holding fee (per week) will apply to secure your child's place for the following year.

We ask for your co-operation in dropping off and collecting children within our operating hours. If at any time you have an emergency and are going to be delayed, please contact the Preschool. Staff can then allay your child's concerns and make plans for their own commitments. A late fee of \$1 per minute may apply if your child is left at the Preschool after your agreed collection time.

IMMUNISATION

We are required by Ministry of Education to keep an up-to-date list of all children at the Preschool and their immunisation status. Please remember to bring your Well Child Book and a copy of your immunisation certificate with you when you enrol your child at the Preschool. If your child is not immunised, a letter confirming this needs to be attached to your enrolment form. In the case of an outbreak of disease, your child will be asked to stay away from the Preschool for the duration of the outbreak.

LOST PROPERTY

At the Preschool, there is a container for unnamed and lost property. It would be appreciated if parents could check this regularly as the amount builds up. Non-uniform items that are still uncollected after a period are donated to the Sharing Shed (at Saint Kentigern Girls' School).

MEDICATION

Please advise the staff if your child is taking any medication. All medicines must be kept in the kitchen and the medication book that is also kept in the kitchen must be filled in before we can

administer any medication. Only medication that has a label stating your child's name, amount to be given and expiry date will be administered. Children are not permitted to attend Preschool if they have been administered Pamol for temperature.

The Preschool keeps a first aid kit, which includes homoeopathic medications for emergencies. Please advise the Director if you would prefer these were not given or applied to your child.

OLE – ONLINE LEARNING ENVIRONMENT

This is an integral part of our Preschool communication. On enrolment, a personal login password will be sent to your family – for you to have access to our OLE. This has all you will need to know in regards to day to day information, including – upcoming events, changes to programme, Centres of Interest, photos, newsletters and notices and other vital information. It is important it is checked regularly.

ORGANISATIONAL STRUCTURE

Our Preschool is operated by the Saint Kentigern Trust Board. The Board is an independent body with power to appoint its own members. Two members are nominated by the Presbytery of Auckland. All members of the Board must be members or adherents of the Presbyterian Church of Aotearoa New Zealand. The Trust is incorporated under the 'Charitable Trusts Act 1957'. In 1953, the Trust Board opened Saint Kentigern College in Pakuranga to provide for education for boys from Year 7 – Year 13. In 1959, Saint Kentigern Boys' School on Shore Road in Remuera was opened to provide education for boys from Year 1 – Year 8. In 2003, girls, as well as boys, were welcomed into Saint Kentigern College. In May 2009, Saint Kentigern Girls' School opened on Remuera Road. Saint Kentigern Preschool opened in February 2011. Information about the current individual members of the Trust Board can be viewed on the website www.saintkentigern.com (Community). The Trust Board work with staff to ensure the Early Childhood Regulations are met, as well as striving to achieve excellent educational outcomes for the children.

Saint Kentigern Preschool receives bulk funding from the Ministry of Education (MOE). Compliance with the Education (Early Childhood) regulations is monitored by the Education Review Office (ERO) visits happen every three to four years of operation. Copies of our policies are held at the Preschool and are available for parents' inspection. Parents are asked to contribute to policy development, review and decisions concerning their child's care and education.

ORIENTATION AND SETTLING

We ask that children visit the Preschool prior to attending. We ensure that a staff member greets your child and all staff create a relationship with your family and your child. Detailed discussions on the child's development, behaviour, sleeping and eating requirements are held upon enrolment.

Parents are encouraged to stay with their child to settle him or her into the Preschool, and to demonstrate that they feel happy and comfortable with their child's environment. The number of visits depends on each child's needs.

We enjoy visits from parents, grandparents, younger and older brothers and sisters, relations and friends once your child has settled.

PARENT INVOLVEMENT

We operate an open door policy, where parents and family are welcomed into the Preschool. Parent participation sends strong positive messages to your child that you support them and are part of the Preschool environment. The staff wish for you and your child to be happy and feel welcomed at our Preschool. Be aware that a three-way relationship between parents, staff and the child exists in this setting. Communication is a vital ingredient to the success of this partnership. Social events (including discos, picnics, and parent events) will be an important part of Preschool with special occasions for families, staff and children to enjoy throughout the year.

PARKING

Due to limited parking, parents are only permitted to park at the Preschool in order to leave and collect your child. As you enter the school grounds, please be very aware of pedestrians. Should you wish to stay longer, please find appropriate parking off campus. Please respect our Disability park as it is only to be used by those with relevant permits.

PORTFOLIOS

Staff are to be aware of the developmental level of each child and their individual needs while at Preschool. Each child is in a small group of children with one teacher for a term (8-10 weeks). It is each staff member's responsibility to ensure she is aware of each child's level of ability, and works on each developmental need i.e. Cognitive/Language/Physical etc (as listed under 'Programme'). This is done through specific and impromptu planning by staff to focus on a different area or skill; such as fine motor and gross motor skills, cognitive, pre-numeracy, pre-literacy, music and language skills. Each child works at their own level with encouragement and extension from their teacher.

Twice a year, a 'developmental report' is written up under the different developmental areas by their group teacher – these are in conjunction with our Early Childhood curriculum, Te Whariki. These reports are often changed to keep staff and children fresh with ideas. A copy is kept in your child's portfolio, which you are welcome to view at any time. Staff will send this home for you to 'show off' to your family and friends during the term. However, if you would like to take them, please let a staff member know and ensure they are returned within a couple of days.

Your child's portfolio will have a collection of reports, a child's voice, a teacher's voice, photographs, Curriculum Learning Outcomes, artwork, fantastic learning stories, notes and magic moments – with photos of the event and many other special mementos of their Preschool days. Staff spend a considerable length of time and effort with your child's portfolio – so you have a fantastic keepsake once they leave our centre for school. We hope you appreciate these.

Groups of children then move to a different staff member for the next term so all the children have the opportunity to spend quality time with many teachers over the year. A list of the group that your child is in is displayed on the wall.

PROGRAMME

Our teaching and learning programmes are challenging, exciting and varied, preparing our children for an ever-changing world. Our children are taught in an environment full of discovery and wonder, and the guiding principles of Te Whariki, the Early Childhood curriculum of the Ministry of Education.

We work with the children in an emergent curriculum – where their interests, learning needs and development are met through many varied ways. These are in conjunction with Centres of Interest from children, parents and staff, local or National events and other sources to ensure a well-rounded educational basis for them is achieved.

Staff work with the children at activities both inside and outside in order to extend, support, encourage and participate with them. Our focus is pre-literacy and pre-numeracy in preparation for school and the Transition Programme.

Indoor and outdoor experiences are an integral part of our programme and routine. Play is central to children's development by providing opportunities for both structured and spontaneous activities. Play is a child's unique way to learn about their world. It is also a means of expressing knowledge from previous experiences. We aim to provide opportunities for boys and girls to play freely regardless of any stereotype roles they may choose. Routines give children a sense of the passage of time as they move through the day. Routines encourage independence and are flexible to the needs of the children, staff and Preschool happenings - and preparing them for school.

We endeavour to provide an atmosphere that is warm, accepting and welcoming to both children and their families.

REST

All three year old children are offered the opportunity to have a special time to relax or rest during the day; it enables them to gather their thoughts and strength for the rest of the day. It is our policy that if a child falls asleep they will be given 30 minutes as they are in need of a rest. Children will not be woken unless parents have requested otherwise. Some children may not need sleep, but quiet activities will be available for selection. Times of sleep are recorded for your information. An individual bed with suitable bedding will be provided and you are welcome to send a 'special' toy for your child for sleep. Children may have a 'pull up' for sleep – provided by parents – if required. A staff member is in the sleeproom at all times.

SAFETY

Preschool policies on safety precautions are continually reinforced by staff and children. Such practices include:

- The storage of chemicals in locked cupboards
- Checking the safety of sandpits and outdoor equipment
- Children's awareness of personal safety

Staff are trained in first aid and hold a Food Safety certificate; first aid certificates are renewed every two years.

SPORTS PROGRAMME

A Little Champs programme is operated at Preschool each week for our children. Coaches provide a programme that extends and challenges the children in all areas of sports and gross motor skills as well as building resilience, perseverance and confidence. Preschool staff work alongside the coaches. We aim to change the days that this is held during the year.

STAFF

The management of the Preschool is committed to staffing the centre with skilled, caring people. We have a team of committed, experienced, qualified and highly enthusiastic staff to meet your child's care and educational needs during their day with us. Our commitment to providing quality care and education for your child is met with a high ratio of staff to children – well in excess of Ministry regulations.

We welcome you and your child to Saint Kentigern Preschool. We trust that this experience will be the beginning of a long relationship with the Saint Kentigern community.

SWIMMING

Swimming lessons are offered in Terms 1 and 4 – using the heated pool on site at the Girls' School. Preschool staff are qualified swimming teachers and work through a swim programme by Swimming NZ. Our ratio is 1 teacher to 2 children (1:2) – with initial lessons for new children 1:1 (and for others when staff feel it is necessary). There is an extra cost for lessons.

TOILETING

A requirement of Saint Kentigern Preschool is that all children must be toilet trained to attend. Children are toileted regularly by staff throughout the day and this is recorded for parents. Extra underwear and a spare uniform is to be provided in your child's bag. Pull ups are only allowed during sleep / rest time for three year olds – provided by parents.

TOYS AND OTHER TREASURES FROM HOME

We have chosen a wide range of developmentally appropriate equipment and toys. It would be appreciated if parents can explain to their children that the equipment at the Preschool is for everyone to share and that it cannot be taken home. We ask that children do not bring their special toys from home. A cuddly or security toy for sleep is welcome but needs to be clearly named.

TRANSITION TO SCHOOL

As Saint Kentigern Preschool was established to maintain an ongoing link with the Boys' School and Girls' School – families are strongly encouraged to continue on with their schooling at Saint Kentigern. A positive relationship with Principals of both schools and the teachers and Deans is established with regular visits by them to the Preschool each term. We pride ourselves on an extensive and positive Transition to School programme for the children continuing on as they achieve a head start in feeling confident for school. One term prior to five years of age they will have regular visits to their new school with Preschool staff and the children they will be starting with. All areas of school will be visited – both in the class with their new teacher as well as all programme areas – reading, language, writing, maths, PE, art, library, assembly, Chapel and special events. Preschool staff will transport the transitioning boys to the Boys' School on these occasions. Discussions about when your child is due to start school, or any school issues can be held with the Director.

UNIFORM

A Saint Kentigern Uniform is worn by all Preschool children. This consists of a Saint Kentigern polo shirt with the addition of a polar fleece. There is a choice of tracksuit bottoms, leggings or bike pants and a hat for outside play. Plain white, black or brown shoes and white socks or sandals, complete the uniform. The uniform can be purchased from the Saint Kentigern Uniform Shop.

VALUES

We have a weekly visit from the Chaplain of all Schools – who provides a fun values programme through songs / stories / books with our staff and children. The 'Saint Kentigern Way' is reinforced during these visits.

VISITORS

From time to time, you will see new faces at the Preschool. Staff from other schools, Preschools, students staff and volunteers are screened before participating in our daily activities and must adhere to our philosophy whilst at the Preschool. At no stage will a student or volunteer be left in charge of a group of children. However, they will interact with the children, giving help and attention as needed. Early Childhood teacher training students are also supervised at the Preschool during the practicum component of their course. We also have regular help from Year 7-13 students from each of our schools as part of their Service and Leadership commitments.

WITHDRAWAL / EXIT PROCEDURES

A minimum of four weeks' notice must be given in writing to the Director to withdraw a student from the Preschool and at least one week's notice if you wish to change your days (dependent on the availability of days).

WORKBOOKS / NIMBLE FINGERS

When your child starts at the Preschool they will initially work with our Nimble Fingers programme. Nimble Fingers activities like threading, keys and padlocks and pegs encourage a pincer grip. This is essential for all pre-literacy and pre-writing activities. Once developmentally ready, they will have their own workbook to work with staff on a different activity each time. We follow the 'Casey the Caterpillar' writing programme (as do Saint Kentigern Boys' School and Girls' School) to ensure children are prepared with pre-writing skills for school. Children work on their book weekly. Full-time four year old children do their books twice a week and part time children once – with a staff member. Transition children do their books everyday. We have found these activities extremely beneficial to increase concentration, develop fine motor control and establish a positive learning experience to enhance, empower and prepare them for the transition to school.

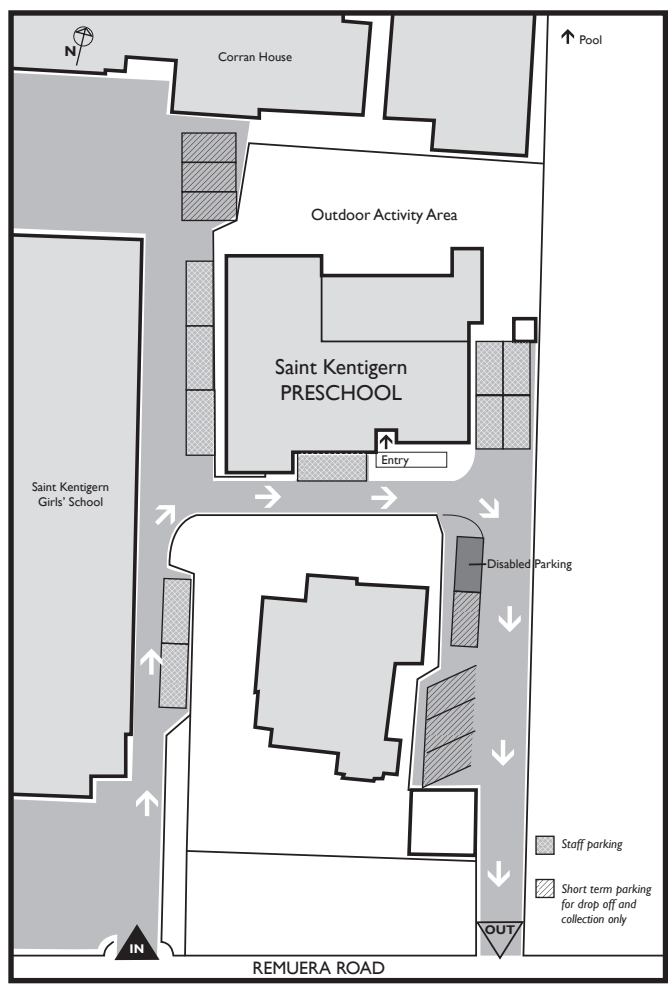
YOGA/MINDFULNESS

Weekly Yoga activities are held where children gain focus, concentration, resilience and enjoyment.

Map

PARKING

Due to limited parking, parents are only permitted to park at the Preschool for 5 minutes in order to leave and collect your children. As you enter the school grounds, please be very aware of pedestrians. Should you wish to stay longer, please find appropriate parking off campus.



History

Saint Kentigern's has had a long and proud history of educating young people to achieve at the highest standard.

The College in Pakuranga opened in 1953, the realisation of a dream for a group of far-thinking Presbyterian ministers and laymen who had established the Saint Kentigern Trust in 1949 to found a school for the education of boys. The College took the name of the patron saint of Glasgow, Saint Kentigern, who is also known affectionately in Scotland as Mungo.

With the gifting of the stately home, Roselle House by Martyn Wilson for the purpose of educating boys, a primary school opened in 1959 on the Shore Road Remuera Campus to be known as Saint Kentigern Boys' School.

With foresight, the Trust Board successfully introduced girls to the College in 2003. Parents have continued to recognise the benefit of a Saint Kentigern education for both their sons and daughters.

With the merger of the Corran and Saint Kentigern Trust Boards in May 2009, the Saint Kentigern Trust Board assumed the responsibility for staffing and operations of the girls' school in Remuera Road which became known as Saint Kentigern School for Girls—Corran from the start of 2010. From 2013 it was officially named Saint Kentigern Girls' School.

To provide a complete educational pathway for families, a purpose built Preschool on the Girls' School campus opened at the start of 2011 to accommodate 50 children. Our Preschool maintains full enrolments and is the start of a great education.

Saint Kentigern continues to pride itself on providing a 'world of opportunity' for boys' and girls' aged 3 – 18 years.

Saint Kentigern Preschool	3 and 4 year olds	Boys / Girls
Saint Kentigern Girls' School	Years 0 – 8	Girls
Saint Kentigern Boys' School	Years 0 – 8	Boys
Saint Kentigern Middle College	Years 7 – 10	Boys / Girls
Saint Kentigern Senior College	Years 11 – 13	Boys / Girls

