



SAINT KENTIGERN

# Boys' School Parents' Handbook

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# SAINT KENTIGERN

## Boys' School Parents' Handbook

This handbook has been designed to assist Parents and Caregivers to find their way through the day-to-day life of a busy school and provides a considerable amount of information on a wide range of subjects and activities - although we know it may not answer all your questions.

We believe that a boy's education will always be of greater value if school and home are in partnership, but this means there must be a real understanding between them.

We would ask that you read through the book and if you still have queries concerning your son's time at Saint Kentigern Boys' School, we welcome you to contact us.

We also welcome your thoughts and ideas should you have any suggestions for further inclusions that you feel would be of benefit to future families.

The handbook is well supported by other sources of information:

- ✘ There is a separate **Sports Handbook**. This is supported by the **Sports Weekly** on OLE that gives up-to-date information about practices and fixtures.
- ✘ There is a separate **Music Handbook** with information about learning an instrument or joining a choir.
- ✘ There is a separate **Senior School Handbook** with specific information about Year 7 and 8.
- ✘ The link to the Boys' School **Online Learning Environment (OLE)** is available on the website – [www.saintkentigern.com](http://www.saintkentigern.com). This contains reminders about important information and upcoming events.
- ✘ OLE is supported by the Saint Kentigern app known as **SKApp**. This is available from your app store. This app provides you with the latest information from each campus including news, calendar items and contacts, as well as the absentee line.
- ✘ The Saint Kentigern magazine, **Piper** is mailed home three times a year to share information about the wider Saint Kentigern community.
- ✘ The **Term Calendar** is emailed directly to parents prior to the start of each term and is also available on OLE which is updated regularly if changes are required.

We understand the importance of maintaining a close relationship between our students, their families and their place of learning. We look forward to working alongside you and your sons as they discover 'a world of opportunity' at Saint Kentigern Boys' School.

*Peter A Cassie, Principal*



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## CONTACTING THE SCHOOL

Parents have the opportunity to meet formally with teachers twice a year to discuss student progress. However, if you have any immediate concerns about your son's academic progress or pastoral welfare, please contact the classroom (Y1-6) or Tutor (Y7-8) teacher by telephone or email.

### Office Hours

Term Time: 8:00am - 4:30pm

School Holidays: 9:00am - 3:00pm

### School Phone Numbers

Absence from School	520 7682
Admissions	520 7696
After School Care	520 7718
Deputy Principal	520 7690
Development	520 7694
Enquiries and Office	520 7682
Facsimile	520 7688
Fees/Accounts	577 0749
Librarian	520 7336
Music Department	520 7692
Sports Director	520 7689
Trust Board	577 0720
Uniform Shop	522 5980

### School Email

General enquiries should be sent to [skb\\_admin@saintkentigern.com](mailto:skb_admin@saintkentigern.com)

Admission and Scholarship enquires to [skb\\_admissions@saintkentigern.com](mailto:skb_admissions@saintkentigern.com)

Absentee email for when students are away for any reason, [skb\\_absence@saintkentigern.com](mailto:skb_absence@saintkentigern.com)

To contact individual staff members use their Christian name.surname@saintkentigern.com

For example, to reach Miss Amanda Smith use [amanda.smith@saintkentigern.com](mailto:amanda.smith@saintkentigern.com)

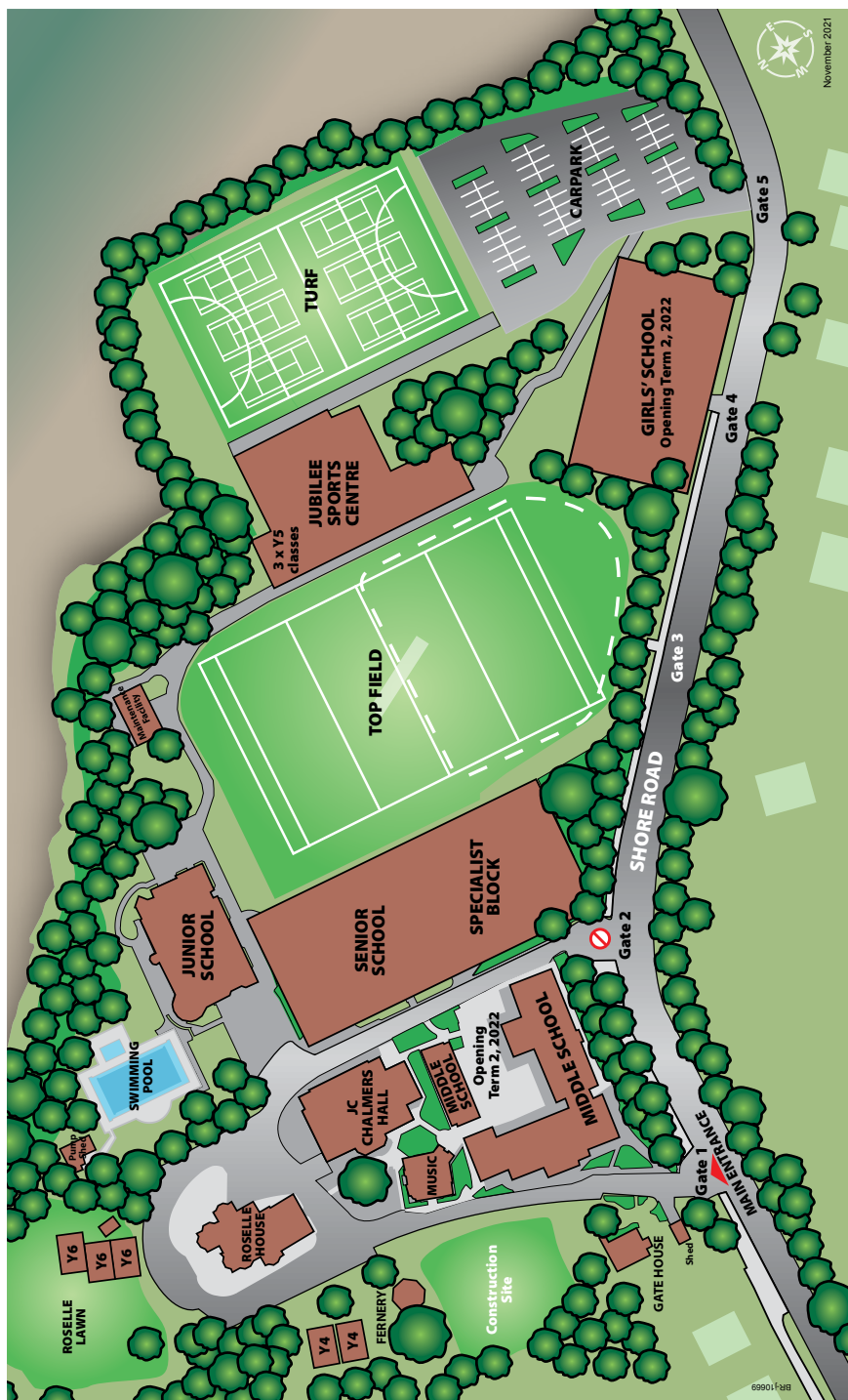
To contact the Principal: [peter.cassie@saintkentigern.com](mailto:peter.cassie@saintkentigern.com)

### Saint Kentigern Boys' School

82 Shore Road, Remuera 1050, PO Box 28 790, Remuera, Auckland 1541

Phone +64 9 520 7682 Fax +64 9 520 7688

[www.saintkentigern.com](http://www.saintkentigern.com)



## REQUESTS FOR INFORMATION AND APPOINTMENTS WITH STAFF

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There will be occasions when you will need to telephone members of staff or make an appointment to meet with them at School. The following is a guide to the appropriate communication channels at Saint Kentigern Boys' School:

- ✘ **Reception:** Our School receptionists are well briefed on a wide variety of School policies and events. If you require any information, please use their willing services as your first line of enquiry on (09) 520 7682.
- ✘ **Teachers:** Your first avenue of communication about your son's education is with his classroom or Tutor teacher. Emailing your son's teacher is the most efficient form of communication with teachers responding as soon as they are able to and certainly no later than 24 hours after receiving your email. While all classrooms are equipped with telephones, calls are not put through to teachers during class time. Please leave your call-back details with our receptionist or on voicemail. Teachers are available to discuss matters concerning academic and social progress before or after school by appointment. Specialist teachers are also available for interviews.
- ✘ **Chaplain:** The Chaplain offers assistance to parents and boys in the areas of counselling and pastoral care. Please contact our Chaplain through the School Office (09) 520 7682 if you wish to make an appointment.
- ✘ **Sport:** All queries about the physical education and sporting programmes in the School should be addressed to the Director of Sport (09) 520 7689.
- ✘ **Deputy Principal:** The Deputy Principal is responsible for School organisation, pastoral care and discipline standards. For urgent matters, please call (09) 520 7690.
- ✘ **Principal:** Queries and suggestions on matters concerning the culture of the School and its strategic direction are most welcome. Issues that may be directly addressed to the Principal include: financial hardship, human resources, policy, general matters concerning the emotional and physical safety of students, philanthropy, innovations etc.

Please note that the Principal will discuss concerns about individual students only if there has been prior communication with the appropriate teacher.

For urgent matters or to make an appointment, please telephone the Principal's Assistant on (09) 520 7694.



## DAILY ORGANISATION

- ✘ As the school day begins at 8.15am, please ensure your son arrives by 8.00am, ready to unpack his bag and prepare for the day.
- ✘ The Gate 5 car park at the entrance to the Jubilee Sports Centre is the only gate for pickup and drop off. This provides a safe walk across campus to the classrooms. However, Y1-Y3 may use the expressway through Gate 1 for dropping boys off in the morning and for collection at the end of the day. Please take care if dropping your son on Shore Road. The crossing on Shore Road is supervised by school patrols and staff every day between 7.50am-8.15am and 3.10pm-3.30pm. Please ensure your son uses this supervised crossing during these times.
- ✘ If you have more than one son to pick up, to ease traffic congestion, we ask that you come to school at the later finishing time. Your younger son will be safely supervised at Gate 5.
- ✘ Please note that cars may not turn right in or out of Gates 1 and 2 (Main Gates) or Gate 5 (Jubilee Sport Centre). No U turns to be made at any of the school gates. Please use the roundabouts at Victoria Ave and Orakei Roads to navigate Shore Road.
- ✘ If students are not collected by 3.40pm they will be taken to Club Mungo in the Jubilee Sports Centre (JSC).
- ✘ If for any reason boys are not collected from any after School activities administered by outside providers, eg. coding, chess, basketball, football etc they must report to the School Office and after 4.30pm, report to Club Mungo, where parents will be notified.

## DAILY SCHEDULE

**Admin/Homeroom - Junior:**

8.15am – 8.30am

**Admin/Homeroom - Middle and Senior:**

8.00am – 8.30am

**Period 1:** 8.30am – 9.20am

**Period 2:** 9.20am – 10.10am

**Interval:** 10.10am – 10.30am

**Period 3:** 10.30am – 11.20am

**Period 4:** 11.20am – 12.10pm

**Lunch:** 12.10pm – 1.05pm

**SSR Homeroom:** 1.05pm – 1.20pm

**Period 5:** 1.20pm – 2.10pm

**Period 6:** 2.10pm – 3.00pm

**Class Period:** 3.00pm – 3.15pm

### Pick - Up Times

Year 0/1 2.40pm

Year 2 2.40pm

Year 3 2.55pm

Year 4 3.05pm

Year 5 and 6 3.15pm

Year 7 and 8 3.30pm

**During the course of the week various cultural and sports groups will have practice. A full list is available on OLE.**

**Please note: A detailed list of Term Dates can be viewed on OLE or on the website [www.saintkentigern.com](http://www.saintkentigern.com)**

# Parent and Student Information

The following information has been placed in alphabetical order for quick and easy reference. It contains a great deal of information about the day to day organisation of Saint Kentigern Boys' School. In some instances, an entry may direct you to another source for more in-depth information.

## ACCOUNTS AND FEES

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Each year the Saint Kentigern Trust Board reviews the level of school fees and adjusts these as necessary. The Trust Board is responsible for staff salaries and providing the resources needed to maintain the high standards of the School.

The tuition fee payment options are:

- In advance by 30 November of the year prior; a discount is offered on the tuition fee. The closing date is strictly adhered to.
- Annually in full by 20 January by Direct Debit and is entitled to a discount on the tuition fee, the closing date is strictly adhered to, due on the 20th of each month.
- Ten monthly instalments by Direct Debit spread over February to November.

**Please note that one full term's notice is required prior to withdrawal otherwise a maximum of the following term's fees will be charged.**

**Incidental costs (stationery, multi-day etc) are payable each month by direct debit.**

Tickets to School functions and events, Club Mungo, School camp fees and costs for additional sporting activities can all be charged to your school account.

School uniform purchases can be made by the boys, but they must have a written permission letter from parents to charge to your account.

Any queries may be directed to the Accounts Department, phone (09) 577 0749 ext 9401.

## AFTER SCHOOL CARE - CLUB MUNGO

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Club Mungo is the Saint Kentigern after school care facility based in the Jubilee Sports Centre. It provides a safe, nurturing environment each week day of the school term for Saint Kentigern Boys' and Girls' School students in Years 1-8. Afternoon tea is provided and the students are offered a range of activities which are all carefully supervised by professional and caring staff. Homework is supervised for students in Year 3-8.

There is a sliding scale of fees dependent on how long your son is booked in for and whether this is a fixed or a casual enrolment. Casual enrolments can be made by phoning Mungo's on the day that care is required. Enrolled bookings will be invoiced one term in advance and casual bookings will be invoiced on a monthly basis.

Full details about current fees and times is available on OLE: Boys' School Home Page

Club Mungo offers a safe and enjoyable way to keep your son happy and busy after school. You are welcome to visit and have a chat with the supervisor:

**Club Mungo Hours:** 3.00pm – 6.00pm daily during term time. Enrolled or casual bookings welcome.

Phone (09) 520 7718 or email [clubmungo@saintkentigern.com](mailto:clubmungo@saintkentigern.com) for more information.

## APP – SKAPP

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The Saint Kentigern APP (SKApp) is available to download free from your app store. This app provides you with the latest information from each campus including news, calendar items and contacts, including an absentee line.

## ATTENDANCE AND ABSENCE

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If your son arrives late (after 8.25am) for any reason you must sign him in at the School office.

### Absence from School

If your son is going to be absent from school, please telephone the School office on the first day of absence (09) 520 7682 before 8.10am and leave a message on the Absentee line, alternatively email the school on [skb\\_absence@saintkentigern.com](mailto:skb_absence@saintkentigern.com) or access the absence function on the SKApp. A member of the administrative staff will contact you if you do not make contact on the day that your son is noted as absent.

### Appointments out of School

It is preferable that dental or medical appointments are made after school hours. If this is not possible, you will need to email the teacher or send a note signed by a parent or guardian, detailing the reason for leaving school. This should be handed to the class teacher at the beginning of the day for signed permission. Appointments for the beginning of the school day need to be notified to the School Office. Please sign your son in and out of school at the School Office.

### Special Leave

The School does not encourage parents taking their sons out of school for extra holiday breaks. However, from time to time an occasion arises where special leave may be unavoidable. Should you need to take your son out of school during term time, a letter, emailed to the Principal, seeking permission should be sent to [peter.cassie@saintkentigern.com](mailto:peter.cassie@saintkentigern.com).

## Absence Policy

Absence from School for any reason other than health must be notified in writing and emailed to the Principal at least one week prior to the event. The School's policy on such absences is as follows:

The School's policy on the withdrawal of boys from our learning programmes is to encourage full attendance on all days that the School is open but to grant leave in extenuating circumstances. Several areas should be understood before such leave takes place:

- The boy himself, must ensure that he is aware of the work which will be covered in his absence and that he completes the required exercises and assignments within a reasonable period to be determined by the teacher.
- Teachers will discuss the above needs with boys; however, they will not be required to set work for them during the leave period.
- The School will not be responsible for any possible disadvantage perceived by boys or parents in respect of any tests or other evaluations which may be taken during a boy's absence or shortly after his return.

When prolonged leave is undertaken it is suggested that boys keep full diaries of their experiences to share with teachers and students upon their return.

## BADGES

Badges are an important mechanism for acknowledging the membership, achievements and services of students across a wide range of activities offered by the School. Students, teachers and parents need to know the respective categories for the award of badges, allowable versus non allowable badges and the guidelines for positioning badges on the blazer.

**Guidelines:** (For this policy the directions left and right refer to the blazer being viewed from in front of the wearer.)

Only badges specified in this policy are permitted to be worn on the blazer. As a general rule, badges presented by organisations other than the School may not be worn on the blazer.

Boys may wear a badge only if it has been awarded to them in accordance with this policy.

- Each badge must be worn on the lapel specified in this policy. See the graphic for correct positioning of badges.
- If a badge is lost or damaged a student must obtain a replacement from the office at the appropriate cost for that badge.
- If a badge is faulty it will be replaced free of charge at the discretion of the Deputy Principal.

### Badges on the left lapel

Badge name	Presented	Conditions
<b>House</b>	At enrolment or first assembly	For all students
<b>Glasgow Cathedral</b>	At enrolment or first assembly	For all students
<b>Miromiro</b>	Term 1 assembly	All Year 8 boys
<b>Prefect (Round)</b>	At Prefect Commissioning	
<b>Prefect designation (Oblong)</b>	At Prefect Commissioning	
<b>School Council</b>	Term 1 assembly	Worn during term of office only
<b>Monitor (Year 7 &amp; 8)</b>	Term 1 assembly	Worn during year of office only
<b>Monitor (Year 6)</b>	Middle School assembly	Worn during year of office only
<b>World Vision</b>	In Term 2	Only worn if currently participating

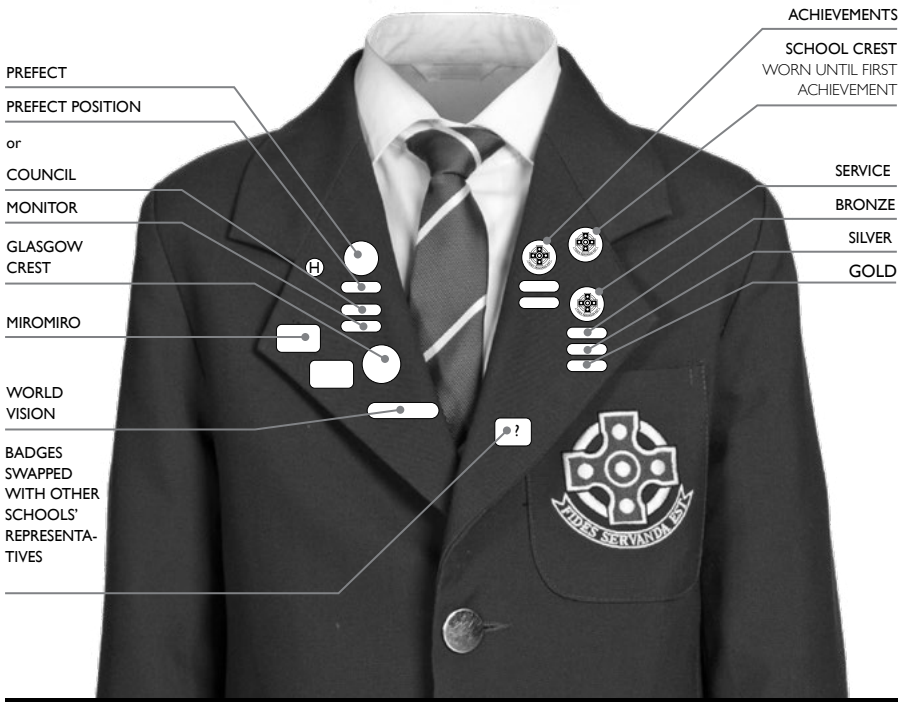
### Badges on the right lapel

NB: The badges on this lapel are a record of membership gained through achievement and may still be worn if membership of any particular group lapses through subsequent non-selection.

Badge name	Category	Conditions
<b>SKBS Crest Badge</b>	At enrolment or first assembly	For all students
<b>Achievement Badge (Round)</b>	Awarded for the first achievement. Replaces SKBS badge	Acts as a hanger for all badges in this category
	<b>Academic (Red)</b> <ul style="list-style-type: none"> <li>Kids Lit Quiz</li> <li>Mathex</li> <li>Speech</li> <li>Science</li> <li>Art</li> </ul>	All teams entered in competition All teams entered in competition Zone reps: prepared & impromptu NIWA Science Fair reps Intermediate Art Exhibition rep
	<b>Cultural (Green)</b> <ul style="list-style-type: none"> <li>Performers' Choir</li> <li>Jazz Band</li> <li>Symphonic Orchestra</li> <li>Recorder</li> <li>Chapel Band</li> <li>Kapa Haka</li> <li>Pipes &amp; Drums</li> </ul>	Presented at an assembly on entry to the group       Pipes & Drums criteria – official occasions

	<p><b>Sports (Blue)</b></p> <ul style="list-style-type: none"><li>• 1st XV Rugby</li><li>• 1st XI Football</li><li>• 1st XI Hockey</li><li>• 1st XI Cricket</li><li>• Tennis Team</li><li>• Softball Team</li><li>• Waterpolo</li><li>• Basketball</li><li>• Swimming</li><li>• Athletics</li><li>• Cross Country</li><li>• Skiing</li><li>• Sailing</li><li>• Soapbox</li></ul>	<p>Presented at assembly on entry to all 1st division and representative teams</p> <p>Promotion during the year will require 50% of games to be played</p>
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BADGE LAYOUT GUIDE



<b>Service Award (Round)</b>	Awarded for the Bronze Service award	Acts as a hanger for all badges in this category
	Bronze Silver Gold	Awarded at assembly when attained
<b>Other Schools</b>	Badges swapped between representatives on tour or for hosting touring teams.	May be worn by boys touring or playing against a touring side or billeting a touring player This category applies to both sports and cultural exchanges These badges are only to be worn in the year given.

## BIG TREE AWARD

This prestigious award recognises the boys who are good citizens of Saint Kentigern Boys' School and who do their very best across all fields of endeavour. The Big Tree Award is presented according to the following citation: Awarded to a Junior/Middle/Senior School boy who upholds the Saint Kentigern Way and demonstrates courage and persistence in pursuit of his goals.

All teachers will be able to nominate boys, specifying how their nominee has upheld the Saint Kentigern Way and demonstrated courage and persistence during the term for which the award is being made.

Presentations of this award are made at the final assembly of each school term. Parents will be notified if their son is a recipient of this award and are invited to attend the presentation.

## CALENDAR

Upcoming, important events are listed on the calendar on OLE and the SKApp. (For more information regarding OLE, please refer to the entry for the Online Learning Environment in this handbook.)

## CAMPS

See the section on Education Outside the Classroom (EOTC)

## CAMPUS ACCESS AND PARKING

The safety of our students is always paramount. We ask parents to respect the rules that govern access to the School Campus and urge safe practice in neighbouring streets when picking up or dropping off students. Please adhere strictly to the 10kmh speed limit inside the School grounds.

There is no parking space allocated for parents' cars on campus other than in the Jubilee Sports Centre Gate 5 car park. The visitors' parking outside Roselle House is for short visits to the School Office only. Please note that there is NO right turn when leaving the Gate 2 exit from campus.

Please be mindful that there is NO right turn into Gate 5 at the Jubilee Sports Centre car park when entering from the 'Palmer's' end of Shore Road. There is a left turn only when exiting the car park. No parking is allowed at 'Palmer's'. Please use the Shore Road roundabouts at Victoria Ave and 'Palmer's' to enter School. Ensure left hand turns only into Gate 5. Do not use the School as a drive through or turn into gate entrances/exits.

## CELL PHONES

For any student to have a cell phone at school, they will need to have written approval from the Principal. In order to gain approval, a letter is required from the student that is endorsed by the parent seeking an exception clearly stating the reason. This will be reviewed by the Principal and either accepted or rejected. Should the conditions, clearly explained, not be followed then permission will be revoked.

## CELTIC DAY

In celebration of our Scottish heritage, Celtic Day is held annually during the first term. It is a day that brings together a mix of formal pageantry and fun-filled activities for the boys and staff. Our Parents and Friends Association provides a great deal of support on this day.

## CHAPEL

In addition to weekly Christian Education classes, all boys attend a weekly School Chapel service. It is our intention that the tone and atmosphere of the School reflect Christian values, with the care and consideration of others being paramount. The way the staff relate to the boys and the way the boys treat each other will be the best measure of our success in this regard.

### Family Services

Family Services for designated Houses are held twice a year, on a Sunday. The location varies between the JC Chalmers Hall at the Saint Kentigern Boys' School and the Saint Kentigern College Chapel in Pakuranga.

At the conclusion of Term 4, a Christmas Carol Service is held in the Holy Trinity Cathedral in Parnell to allow the whole School community to celebrate Christmas together.

Boys are required to attend all services. Absence from any service must be explained by a note to the Deputy Principal.

Dress for boys for these Community Services is Chapel uniform: grey shorts, white shirt, tie, grey socks, garters, black shoes and blazer.



## CLASS PLACEMENTS

Students are placed in classes according to a wide range of criteria including their abilities in an array of subjects and activities, and their social skills. Existing friendship patterns are not used as a criterion for class placement, as opportunities should be created for making new relationships. During his time at Saint Kentigern Boys' School, each boy will be faced with many different groupings of students which may or may not include his friends.

Class and tutor groups (Year 7 & 8) placements are at the discretion of the Senior Management Team and approved by the Principal.

## CO-CURRICULAR ACTIVITIES

Saint Kentigern Boys' School believes in an all -round education with co-curricular activity being integral to a young person's development. As the boys get older; the School offers a wide range of academic, sporting, cultural and other performance opportunities, ensuring students can discover their potential, explore new interests and strive for excellence in their activity of choice. These activities greatly assist in gaining confidence and building self-esteem as well as making constructive use of leisure time. See the entries under co-curricular on OLE for more detailed information.

## CONDUCT

Our boys are always expected to maintain the highest standard of courtesy and behaviour, understanding that there are consequences for poor behaviour. The school has a zero-tolerance policy with regard to bullying in all its forms and will investigate all complaints made by students, parents and teachers. Please report any such incidences or concerns to your son's class or Tutor teacher in the first instance.

The basic classroom rules are:

- arrive quietly and on time
- respect the rights of others to work and learn
- wear the correct, clean uniform
- treat others with consideration and respect
- bring the appropriate equipment and homework

Some behaviours are strictly forbidden and will be viewed seriously, resulting in the withdrawal of privileges, appropriate community service within the School, notification of parents:

- fighting
- vandalism (parents will be notified of damage to be paid for)
- bullying
- wilful disobedience of reasonable directions
- verbal abuse
- unsafe play
- bad language
- theft

*Any serious or repetitive breach of School policies may result in his stand-down or exclusion from the School or the requirement that he be given the status of "conditional enrolment" for a designated period of time.*

## COMMUNICATION

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### News

The Principal and staff regularly update the Boys' School Online Learning Environment (OLE) to keep parents up to date with current and upcoming events. Latest information will be posted on OLE each Friday during Term time. This will also appear on the SKApp under School News.

### Sports

Information and draws are available on the OLE (Boys' School Co-Curricular – Sport) during the sporting seasons to give insight into our sports programme and details where fixtures will be held. Specific details regarding times and venue will also be available on the SKApp in the calendar section.

### Music

Information is available on the OLE (Boys' School Co-Curricular – Music) during the year to give insight into our many music programmes on offer and practice times.

### Piper

The Saint Kentigern community magazine, Piper, is mailed home three times a year to share information about the wider Saint Kentigern community.

### Website

The Saint Kentigern website, [www.saintkentigern.com](http://www.saintkentigern.com), is a primary source of information about Saint Kentigern.

### Parent / Teacher Interviews and Reports

The School makes every endeavour to ensure clear communication between teachers and parents during the year. Parents can meet with teachers to discuss student progress during Term 1 and Term 3. A formal report is issued at the end of each Semester (Term 2 and Term 4) and is available online. However, if you have any immediate concerns about your child's academic progress or pastoral welfare, please do not hesitate to contact your son's teacher in the first instance.

### Social and Informative Events

The academic year has many opportunities for parents and families to meet socially and to be informed about the School and its programmes. Please refer to the calendar and information on the OLE for relevant information. Saint Kentigern Boys' School is based on a history of benevolence, initiated by the gift of the Roselle property to the Saint Kentigern Trust Board in 1958 by Martyn Wilson. This spirit of philanthropy has been maintained over the years through the strong support of the School community.

## DEVELOPMENT AND PHILANTHROPY

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The Development Office is tasked with ensuring that Saint Kentigern Boys' School has a planned and sustained approach to meet existing and future needs. A development programme has been implemented to include the Annual Giving Appeal, Capital Campaigns for major projects, Bequests and Deferred Giving, and arranging special fundraising events. The Development Office may be contacted on 09 520 7694 or email [rosellefoundation@saintkentigern.com](mailto:rosellefoundation@saintkentigern.com)

The Roselle Foundation, led by the Guardians, works alongside the Development Office and the Trust Board to provide Saint Kentigern Boys' School with a structure to support the development and growth of the School. The Guardians of the Roselle Foundation comprise School parents and representatives from the Trust Board, the Old Collegians Association, and the School.

Old Boys of Saint Kentigern Boys' School – Our Alumni are an important part of our community and School family. Old Boys are always welcome on the Shore Road campus and are invited to attend annual reunion functions. As students leave Saint Kentigern Boys' School they automatically become a member of the Saint Kentigern Old Collegians Association. See the entry for the Old Collegians Association.

## ENRICHMENT

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A programme is in place to address the needs of our boys with identified talents. The school, in accordance with the Ministry of Education, recognises that this is a very diverse group in which individuals and groups of students require special provision with learning and teaching strategies to meet their development needs. Identification of these students is inclusive and on-going. Parents are notified if their child is selected for the programme.

## EVENTS

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There are many events during the year which parents are welcome to attend. These range from swimming sports at the start of the year, to fun-filled events such as Celtic Day to the more formal events that conclude the year. Be sure to read the upcoming weekly events on the OLE (Online Learning Environment).

## EXAMINATIONS

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As part of preparing our boys for the next level of their education all students in Years 7 & 8 will sit formal examinations towards the end of the year in Mathematics, English, Social Science and Science. These are held following strict examination guidelines.

## EXIT PROCEDURE/WITHDRAWAL

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If your son is leaving the School at any level other than Year 8, please inform the School in writing, giving the required one term's notice. There is an official exit procedure to be followed to ensure that all the student's commitments have been fulfilled. This includes the return of all books and the closure of accounts.

## FATHER AND SON BREAKFAST

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A special breakfast is held over two mornings in Term 3 bringing our boys and their Fathers or significant male family member together to enjoy an early morning breakfast hosted by the Parents and Friends Association whilst also enjoying an entertaining speaker. This event will be calendared as close to Fathers' Day as possible.

## FOOD GUIDELINES

### Aim

Saint Kentigern Boys' School seeks to encourage students to make healthier food choices by fostering healthy eating habits.

### Nut Free School

We are a 'nut free' School due to the severe allergic reaction of several of our students. All children and staff are discouraged from bringing nuts or nut products to School.

### Daily Lunch ordering online

Saint Kentigern Boys' School will provide an online lunch ordering system. Details will be provided to parents at the start of the School year with appropriate links and information provided.

### No Sweets, Chocolate or Sugary Drinks

As part of our healthy eating policy and protocols, we ask that parents do not place chocolate, sweets, or sugary drinks in boys' lunches. We also ask that parents do not purchase such items if boys are at an external event or on a school trip..

## GRADUATION DINNER – YEAR 8

Students graduating at the completion of Year 8 and their parents are warmly invited to a formal Graduation Dinner at the end of the academic year. This is an enjoyable occasion, sponsored by the Old Collegians' Association, giving students the opportunity to say farewell to their friends and teachers.

## GRANDPARENTS' DAY

The School hosts a Grandparents' (or special friend) Day for the grandparents of the boys. This is usually held close to Labour Weekend each year to coincide with the Preschool and the Girls' School. The grandparents are hosted by their grandsons during the morning. The morning concludes with a morning tea.

## HOLIDAYS / TERM DATES

Term Dates are listed on both the Saint Kentigern website and the OLE (Online Learning Environment). Families are encouraged to make holiday plans during School holidays only. Any requests for a student to be absent during term time should be directed to the Principal. See the entry for Attendance and Absence.

## HOMEWORK

Saint Kentigern Boys' School recognises that all students benefit from a small amount of additional work, set as homework, which reinforces or revises the concepts that have been taught in the classroom. (Refer to OLE for specific details).

## HOUSE SYSTEM

The House system is a key component of school life. House meetings are conducted weekly with a house points system operating. Students develop a strong sense of connection to their House, earning House points both in the classroom and in the various sporting, cultural and service events held throughout the year. New students to the school are allocated a Senior 'House Buddy' to watch over them.

### School Houses

The students are allocated to one of four Houses:

<b>Cargill</b>	<b>Chalmers</b>	<b>Hamilton</b>	<b>Wishart</b>
Green	Blue	Red	Yellow

Every endeavour is made to allocate students to the House with which they may have a family connection. Students develop a strong sense of connection to their House, earning House points both in the classroom and in the various sporting, cultural and service events held throughout the year. The Houses are named after Scottish Christian martyrs, three of whom lived during a time of great religious turmoil and Chalmers, who served as a missionary in the South Pacific.

### Martyrs

#### Cargill:

Donald Cargill was born in 1619 and educated in Scotland. He became a minister, but his congregation rejected him because they believed him to be a heretic. He evaded these people but was eventually captured and sentenced to death. He forgave his executioners as he stepped up to the scaffold in 1681 just as Jesus Christ had forgiven his executioners.

#### Chalmers:

James Chalmers was born in 1841 and lived in a small Scottish fishing village and was a very successful prize-winner at school. He was good at sport and was a natural leader. After hearing at Sunday School about mission work, he trained in London and became a missionary. He lived in Rarotonga with his wife Jane and later in New Guinea. He was a noble servant of God and dedicated his life to sharing Christianity with the people on these islands. In 1907 he was killed by some of the islanders he was trying to help.

#### Hamilton:

Patrick Hamilton, who was born in 1508, was related to King James V of Scotland. He went to Germany to study where he met Martin Luther whom he greatly admired. He spoke out against some practices in the Church of the time, angering its leaders. He was captured and condemned to death in 1527.

#### Wishart:

George Wishart was born in 1513. He was humble, modest, charitable and patient, and was a great scholar. George lived at the same time as Patrick Hamilton and he too thought there was corruption in the Church. The Cardinal of St Andrews, a very powerful and dangerous man, did not like Wishart criticising the Church and had him executed in 1546. He forgave his executioners and went to his death with a glad heart.

## INFORMATION COMMUNICATION TECHNOLOGY

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Information Communication Technology (ICT) is an invaluable and essential learning tool at Saint Kentigern Boys' School. We have made a commitment to provide the very best opportunities to explore, use and enhance boys' learning with a range of ICT tools, preparing them for the digital age.

Boys have access to a range of handheld and desk top devices, projectors, digital cameras, video cameras and editing and printing facilities. Selected senior boys, who have been trained as ICT mentors, supervise and assist during this time. All classrooms are equipped with a variety of digital tools to help enhance student learning. Our aim is to integrate ICT in all areas of the Curriculum. To achieve this, boys have access to an extensive range of educational software, Microsoft applications, the Internet and Web tools.

To ensure the safety of our boys while in cyberspace, all boys and parents/caregivers are required to read and complete the online 'Acceptable Use Agreement'.

### e-LEARNING

We recognise the importance of preparing our boys for an ever-changing world; giving them the knowledge to adopt and then adapt skills as new technological challenges unfold. Our classrooms are technology rich and from the earliest age, our students and their teachers make full use of modern technologies to support teaching and learning. From Year 7 all students will be required to have a laptop as part of their academic requirements. The school offers a laptop purchase option, which includes comprehensive service and support within the school.

## LEADERSHIP

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There are many leadership opportunities for our boys including specific roles such as Prefects, School Councillors and Peer Mediators. These opportunities, along with Service opportunities, help our senior boys navigate the early teen years. All students in Years 7 and 8 will undertake a leadership programme.

## LEARNING SUPPORT

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Saint Kentigern Boys' School aims to target the specific educational needs of individual students. Classroom teachers continually assess the performance of all children and design their teaching programmes accordingly. When students require more specialised teaching programmes for their learning needs, they are referred to our Learning Support department for an assessment. The result of this assessment, when discussed with parents and the classroom teacher, is used to determine which programme, if any, is appropriate and how it should be undertaken effectively.

Assistance varies according to need and can result in one or more of the following approaches. The class programme is supervised by the classroom teacher:

- An in-class programme tutored by a learning assistant.
- An individual or small group tutored by a learning assistant.
- An individual or small programme tutored by the learning support teachers, prescribed by an Individual Education Plan (IEP).

Whichever approach is used, reports about progress by the individual student are made to parents. The support is reviewed regularly in consultation with the class teacher. If you have any queries about learning support, please consult the appropriate Dean or staff member.

## LEARNING COMMONS

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The Library is open for research and for borrowing between 7:45am and 3:30pm during weekdays. Books and other borrowed material should be returned as soon as students have finished with them. Damage to books or failure to return borrowed items will result in charges for replacement costs. Parents will be notified in writing if this is to occur.

All classes are involved in regular visits to promote recreational reading and information literacy skills. In addition to hard copy, a selection of e-books is also available for students in Years 7-8.

### Library Rules:

- Books are issued for 2 weeks
- Books must be returned on or renewed before the due date
- Students with overdue items are unable to issue further books
- Please notify the Library promptly if you have lost or damaged a book
- Students from Years 0 – 4 must use a book bag to transport library books

### Student Librarians

Students from Years 6, 7 and 8 are appointed as library monitors each year. They assist with the running of the library one lunchtime a week (boys are invited to apply in February). Library monitors meetings are held on Friday lunchtimes from 12.20 - 12.35pm.

## LOST PROPERTY

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All items of clothing must be clearly named. Please check the Lost Property bins in the Junior School, Jubilee Sports Centre, and the Main Reception if your son has lost any personal items of clothing or equipment.

## LUNCH ORDERS

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See entry under Food Guidelines.

## MEDICAL MATTERS

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A medical form is distributed to parents with the School's introductory package. Parents are asked to complete this immediately as the information is vital in the event of a medical emergency. Should a student's medical circumstances change, please ensure that the School is notified. Any such information remains confidential. Government legislation requires Schools to keep a register recording the immunisation status of enrolled students. Please ensure a copy of your son's immunisation certificate is presented to the office.

In the event of a student being unwell or injured during the day, he is taken to the School Office. If the illness is such that the student is required to go home, the parents will be contacted.

If parents/guardians cannot be contacted, a boy may be taken to the Ascot Accident and Medical

Clinic or Hospital and the student's parents will be advised of this course of action.

Please ensure you sign your son's name on the sign in/out register at reception if your son is leaving school during School hours.

Please do not send your son to school if he is clearly unwell.

## MISSION STATEMENT

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The Mission of the Saint Kentigern Trust Board is 'To provide education which inspires students to strive for excellence in all areas of life for the glory of God and the service of others.'

## MONEY

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Students are discouraged from bringing cash or valuables to school. Should they do so, the School takes no responsibility in the event of loss.

## MOTHERS' MORNING TEA

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A special morning tea is held during Term 2 to acknowledge the significant contribution our mothers or significant female family members make in the lives of our boys. This event is hosted by the Parents' and Friends' Association and includes an entertaining speaker. This event will be calendared as close to Mothers' Day as possible.

## MOTTO

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The Saint Kentigern motto sets the aims of the School:

'Fides Servanda Est' – 'The Faith Must Be Kept'.

The crest is an adaptation of the old Celtic Cross or Cross of Iona and includes this motto.



## OLD COLLEGIANS' ASSOCIATION

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The subscription for the Old Collegians' Association is included in the acceptance fees for the School, making all students life members after graduation. The aims of the Association are to encourage a kindred spirit and on-going communication between all former Saint Kentigern students.

The Association undertakes several social activities each year as well as sponsoring a Scholarship Trust that supports numerous students at each of the campuses. Contact details and information about upcoming Old Collegians' functions can be viewed in the Old Collegians' section of the Saint Kentigern website [www.saintkentigern.com](http://www.saintkentigern.com)

## OLE (ONLINE LEARNING ENVIRONMENT)

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Saint Kentigern Boys' School understands the importance of maintaining a close relationship between our students, their parents, and their place of learning. The OLE helps to further the quality of communication between staff at the School and the families of our students.

Accessed via the Saint Kentigern website, the OLE is a secure portal designed as a student online



learning environment that enables parents to be informed. Parents can view your child's assessment results, daily timetable and a great deal more information online.

We encourage you to familiarize yourself with this tool as it has a wealth of information available. Please see the OLE Help Videos which are available to access via the OLE Homepage.

Each family is allocated a unique Family Username and Password to gain access to the site. Instructions on how to access the OLE, including your unique Family Username and Password is sent to new families early in the year.

For support in accessing the OLE, phone (09) 520 7682 or alternatively email your query to [ole@saintkentigern.com](mailto:ole@saintkentigern.com) for a prompt reply.

## PARENT HELP

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Parent help is welcomed in many areas of the School. In addition to the activities of the Parents' and Friends' Association, we particularly welcome offers of help with outings and sports teams. Please contact the School office 09 520 7682 for more information.

## PARENT / TEACHER INTERVIEWS AND REPORTS

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See earlier entry under Communication.

## PARENTS' AND FRIENDS' ASSOCIATION

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The Parents' and Friends' is made up of a small committee of key positions, namely, The Chair, Vice Chair, Secretary, and Treasurer; and is supported by Class Parent Representatives.

The objective of the Parents' and Friends' Association is primarily to provide opportunities for parents to meet each other and to develop parental interest and support in the welfare and activities of the School, as well as to channel their collective resources in support of School activities and projects.

As well as providing manpower, expertise, and support to several School projects, they also undertake fundraising for a number of significant donations of equipment.

There are several ways new parents can help us: participating in our various activities, registering as a volunteer, attending monthly meetings and the AGM each year, and helping to plan and run our projects. Further information can be found on OLE in Parents and Friends.

## PERFORMING ARTS

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The Performing Arts allow our boys to give expression to their innate creative talents while developing confidence, perseverance and teamwork. Music, speech and drama are popular activities and there are many opportunities for students to become fully engaged.

### Drama

All boys receive drama instruction as part of their classroom programmes to hone skills and develop confidence. From Years 7 – 8 Drama forms part of the Arts Programme. Major performance opportunities are provided by an alternate year programme featuring an Arts Festival in odd years where every boy participates, and a school production for Senior School students and at times Middle School students in even years.

### Music

The School has an extensive and very successful music programme. For full information regarding the Music programme and opportunities please refer to the separate Music Handbook on OLE.

## POLICIES

Full Policies for viewing are available on OLE: Boys' School - Policies

## PRAYER OF SAINT KENTIGERN

This foundational prayer is a regular feature of Chapels and assemblies and all students learn it by heart.

*O Lord Jesus Christ, who didst give such grace to Thy servant Saint Kentigern, that he readily obeyed Thy Call, and brought light to them that sat in darkness, and the knowledge of truth to those who were in ignorance and fear; so inspire us also that we may follow Thee gladly, and hating all that is cruel and evil and wrong, may ever strive to banish these things from our land.*

*Through Jesus Christ, our Lord.*

*Amen*

## PRESCHOOL

At the beginning of 2011, a preschool for boys and girls aged three and four was established on the Saint Kentigern Girls' School campus to provide early childhood education for Saint Kentigern families in a purpose-built facility. The preschool children are encouraged to continue their education at Saint Kentigern Boys' or Girls' School. For information regarding enrolments at the Saint Kentigern Preschool please email [skb\\_admissions@saintkentigern.com](mailto:skb_admissions@saintkentigern.com)

## PRIZE GIVING

Students are acknowledged and recognised for outstanding performances at assemblies throughout the year but the main formal Prize Giving event occurs at the end of the academic year where boys are acknowledged for their achievements and diligence across a range of subjects, academic, cultural, sporting, service and other endeavours. Prize Giving is the last formal occasion of the academic year and is held at Saint Kentigern College to ensure our entire student and parent community can attend.

## SCHOLARSHIPS

### Boys' School

The School offers at least four Scholarships for boys entering Year 7 each year: The Alison All Round Scholarship, the J C Chalmers Academic Scholarship and two Old Collegians' Scholarships for boys with Saint Kentigern family connections. Boys currently in Year 6 and those not necessarily enrolled at Saint Kentigern Boys' School are also eligible to apply for the awards which provide fees assistance for education at the Boys' School in Years 7 and 8.

Information and application forms are available on the website. The Applications closing date is specified on the application form with examinations held shortly after:



## College

Boys who are in Year 8 at the Boys' School are eligible to apply for the Sesquicentennial Scholarship for entry to the College at Year 9. Other scholarship opportunities are also available. Information and application forms are available on the website with applications due during Term 1.

## SCHOOL PHOTOGRAPHS

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School photographs are taken in Terms 1, 3 and 4 for the following photos:

Term 1: Class, Individual and Brothers (alternate years)

Term 3: Winter teams and cultural groups

Term 4: Summer teams and cultural groups

Information about this and the uniform required is communicated prior to the photography sessions.

## SCHOOL SONG

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We are sons of Kentigern  
Who, they say, in days of yore,  
Once in Northern land afar  
Light and truth to Scotland bore.

Sundered far from Scotland's shore  
In this land so fair and free,  
We, his heirs, resolve to be  
Faithful, brave and true as he.

Never let our faith grow dim  
As we strive with mind and heart,  
In the classroom, on the field  
We will play a manly part.

Scattered wide throughout the land,  
When to man's estate we've grown  
We will keep our heart and hand  
Loyal to the faith we've known.

## SECONDARY EDUCATION

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At the completion of Year 8, we encourage our families to consider Saint Kentigern College for their sons' secondary education. The College has a well-deserved reputation for excellence in its academic, cultural and sporting programmes.

In recognition that boys and girls learn differently in their early teens, and often achieve better outcomes in single-gender classrooms, Saint Kentigern College operates a very successful parallel education model. In Yrs 7-10 boys and girls are taught separately, allowing these younger students to learn in an environment best suited to their different developmental needs during those crucial, early teenage years. In the Senior School (Years 11-13), our young men and women work together in a co-educational setting, developing teamwork and collaborative skills that prepare them for tertiary education and beyond.

Whilst fully committed to the New Zealand Curriculum and NCEA, the College also offers the International Baccalaureate Diploma as an alternative choice of qualification for senior students.

Please contact Saint Kentigern College, Admissions Department phone: (09) 577 0677 or email [admissions\\_skc\\_admissions@saintkentigern.com](mailto:admissions_skc_admissions@saintkentigern.com)

## SERVICE

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In keeping with the Saint Kentigern Mission Statement: '...to provide education which inspires students to strive for excellence in all areas of life for the glory of God and the service of others,' there are several opportunities during the course of the year where students may provide assistance to those less fortunate than our own families.

### **The Sharing Shed**

The presence of the Sharing Shed on campus is a constant reminder of our association with the Te Waipuna Puawai Trust. Families are encouraged to use this facility to donate used clothing and household goods which the Trust will use to resource families in their care.

### **Junior Service**

Service in the Junior School is focused on service in the home. Boys are encouraged to find ways to help their family and around their house. This teaches boys about jobs that people do to help others and allows them to feel that they are contributing in a valuable and meaningful way to their family and home.

### **Middle School Service**

In the Middle School, boys participate in the Ready to Serve Programme. This acknowledges Middle School Boys' involvement in whole-school service initiatives, as well as encouraging them to seek new opportunities to serve others in their community. Each boy is issued with a Ready to Serve Passport which contains a range of service challenges, which once completed are signed and stamped.

### **Saint Kentigern Service Award**

The Saint Kentigern Service Award is available to students in Years 7 and 8. The Award encourages and acknowledges the boys at Saint Kentigern Boys' School as they engage in acts of service at school, at home and in the community. The Award comprises three levels: Bronze, Silver and Gold. Each boy who undertakes the Service Award is responsible for recording his progress in a Service Portfolio, which he maintains under the guidance of the Chaplain and Senior School Dean. Detailed information is available on the Senior School OLE Homepage.

## SOCIALS

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Each year the Prefects and their parents host a social in the J C Chalmers Hall which is supervised by staff and parents. The social is attended by Year 7 and 8 boys who also attend other socials hosted by local schools. In return, the girls from Saint Kentigern, Diocesan, St Cuthbert's and Bardene are invited to attend. Tickets are available through the Y8 Dean on a first come first served basis.

## SPEECHES

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### Junior School

Year 0 boys can recite a poem during the year. Boys in Year 1 and 2 present two speeches in Term 2 and 4. Year 3 deliver one speech in Term 2 and one impromptu speech in Term 4. They receive feedback on the positives and areas for improvement.

### Middle and Senior School

All boys from Years 4 – 8 prepare a formal speech once a year. These speeches are presented during Term 2. The top speeches in Years 4 – 8 compete for the Elsie Moore Memorial Cup at the end of Term 2. The winners of each category go on to represent the school in the Auckland Primary Principals' Zone Speech Competition during Term 3 as well as the Lions Speech Competition.

At Years 7 & 8 there is an Impromptu Speech Competition where finalists are selected to compete for the Anne Hill Cup. The winner will represent the School at the Auckland Primary Principals' Speech Competition during Term 3.

## SPORT

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The Boys' School is proud of its superb sporting facilities. For full information regarding the sports programme please refer to the separate Sports Handbook in the sports section of OLE.

## STATIONERY

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Stationery required for the start of the academic year is available online with details on what and how to order distributed to all families in Term 4 for the following year.

Specialist books will be supplied by the School and charged to your account.

## TRANSPORT

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The Boys' School provides some bus services for students – particularly from the Ponsonby area and the Eastern Suburbs. All details related to public and private bus services can be found on the OLE Boys' School Page in the 'Parent Information' section.

### Transport on School Trips

Classes and groups of students frequently travel outside the School's campus to visit locations for study, cultural or sporting purposes. The School's policy is to invite parent assistance using private vehicles whenever possible provided there is a seatbelt and relevant booster seats where necessary for each passenger. For larger groups we may use buses from accredited charter companies or rental mini-buses. Refer to NZTA website for regulations on booster seats.

[www.nzta.govt.nz/traffic/students-parents/child-restraints.html](http://www.nzta.govt.nz/traffic/students-parents/child-restraints.html)

**School Minibus**

The Saint Kentigern minibuses are sometimes used by staff to transport boys to sports and other functions. They will always be driven in accordance with the law; this includes the wearing of seatbelts by all passengers and the use of booster seats where necessary. The driver will also have his/her licence with him/her. The number of passengers carried will not exceed the number of seatbelts provided in the minibus, i.e. 11 passengers.

Consent to transport your son as described above is sought for the duration of his enrolment at Saint Kentigern Boys' School. You will be informed in advance of all such occasions by information on the School's website, or a separate letter from your son's coach/teacher.

Attendance at School camps will continue to depend on a separate consent notice and you will be informed accordingly.

**TRUST BOARD**

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The St Kentigern Trust was founded in 1949 for the original purpose of providing schools for boys in the Auckland Province. The Trust Board is an independent body with power to appoint its own members. Two members are representatives of the Presbytery of Auckland. All members of the Board must be members or adherents of the Presbyterian Church of Aotearoa New Zealand. The Trust is incorporated under the 'Charitable Trusts Act 1957' (previously the 'Religious Charitable and Educational Trusts Act 1908'). In 1953, the Trust Board opened Saint Kentigern College, Pakuranga, to provide education for boys from Form I to Form VII. In 1959, Saint Kentigern School, Shore Road, Remuera, was opened to provide education from the Primers to Form II. On 12 December 1995, by Act of Parliament, the Trust Deed was amended to provide for the education of girls. In 2003, the 50th Jubilee year; the education of girls commenced at the College. In May 2009, the Corran and Saint Kentigern Trust Boards merged, with the Saint Kentigern Trust Board assuming responsibility for the staffing and operations on the Corran campus. This campus has been renamed Saint Kentigern Girls School. Saint Kentigern now operates four Schools on three campuses: Saint Kentigern Boys' School, Shore Road, Remuera; Saint Kentigern Girls' School, Remuera Road, Remuera; Saint Kentigern Preschool, Remuera Road, Remuera; and Saint Kentigern College, Pakuranga.

Mr Conelly joined the Trust Board in 2016, taking on the role of Chair of the Trust Board Finance Audit and Investment Committee and later joining the Project Control Group (PCG). He was elected Chairman of the Board in 2020. He is an Old Collegian and has also served terms of office as both the President of the Old Collegians Association and as Chair of the Boys' School Parents and Friends.

**UNIFORM**

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The School Uniform Shop is located at Level 3 of the Jubilee Sports Centre (parking is at the Gate 5 car park) and open the following hours during school terms:

**Monday 7.30am to 1.30pm    Thursday 10.30am to 4.00pm**

Phone (09) 522 5980    email: [skb\\_shop@saintkentigern.com](mailto:skb_shop@saintkentigern.com)

It may also be open during the school holidays and notification of these dates and times will be notified on the OLE website.

The School Uniform Shop sells both new and second-hand uniform clothing, accessories, stationery and a range of Saint Kentigern Boys' School memorabilia.



Boys are to wear their uniform correctly and with the correct items. A note is required for incomplete uniform to your son's teacher:

**Hair:** Boys must not dye their hair and it must be free of hair gel or spray. Hair is to be kept short and tidy.

**Deodorant:** Roll on deodorant is acceptable at school, however; spray deodorant is not permitted.

### **Formal Uniform – also called Chapel Uniform**

Formal uniform is worn to Chapel Services, on formal occasions and when attending any school evening function, as participants or audience and on other occasions as required. During Term 1 blazers are not required at Chapel Services.

<b>Summer Uniform</b> Terms 1 & 4	<b>Winter Uniform</b> Term 2 & 3	<b>Formal/Chapel Uniform</b>
Grey Short Sleeved Shirt	Blazer	Blazer
Grey Shorts	Grey Long Sleeved Shirt	White Shirt
Blue Jersey or Vest	School Tie	School Tie
Brown Sandals	Grey Shorts	Grey Shorts
Sun Hat	Grey Socks	Grey Socks
	Garters	Garters
	Black Shoes	Black Shoes

**PE and Sports Uniform:** All boys require the PE uniform comprising the blue crested shirt, blue shorts and white ankle socks and sports shoes. See the separate Sports Handbook for uniform details for representative teams.

**Blazer:** Boys from Year 6 to 8 must have two buttons on the cuff of each sleeve. The sleeve should be no longer than knuckle length. The staff in the Uniform Shop can advise on the sizing of the blazer.

**Rain Jacket:** All boys are always required to have a Saint Kentigern Boys' rain jacket in their bag.

**Schoolbags/Sportsbags:** The Uniform Shop stocks a crested navy junior backpack, senior backpack and a sports bag.

**Hats:** The wearing of a school hat is compulsory in Terms 1 and 4.

Years 0 – 6 wear the school bucket hat.

Years 7 & 8 wear the school cap.

Note: Year 5 & 6 boys playing interschool sports are also required to have a cap, only to be worn during school sports fixtures.

### **Shoes:**

**Summer** - Brown leather sandals are to be worn in Terms 1 and 4. A list of suppliers is available from the School Uniform Shop.

**Winter** - Black leather shoes. Lace up shoes are compulsory from Year 4. A list of suppliers is available by the school uniform shop.

**Ties:** Years 0-3 wear an elasticised loop tie.

Years 4-8 a standard school tie

**Shorts:** Years 0-3 wear grey elasticised waisted shorts.

Years 4-8 wear belt -looped pants with black leather belt.

**House shirts:** Your son will require a shirt in their allocated House colour. This shirt is worn at various sporting and cultural events throughout the year.

**LABELLING OF UNIFORM – all belongings must be named so, if found, they can be returned to the boys. Name tape order forms are available from the Uniform Shop.**

## VISITORS

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All visitors to the School, irrespective of purpose, must report to the School Office first to register electronically and receive a visitor's sticker. At the conclusion of their visit they are required to return to the main School Office to log out. There are a few car parks reserved for visitors in front of reception at Roselle House.

Disabled Parking spaces are available in the Jubilee Sports Centre Carpark at Gate 5 and also beside the Junior School Quad.

## WEBSITE / OLE

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The Saint Kentigern website, [www.saintkentigern.com](http://www.saintkentigern.com) is a primary source of information about Saint Kentigern Boys' School, Saint Kentigern Girls' School, Saint Kentigern Preschool, Saint Kentigern College, Old Collegians' Association, Parents' and Friends' Association and the Trust Board.

The School's daily /weekly information is posted on OLE.

**For more information see the entry for Online Learning Environment (OLE).**



# School Organisation

## JUNIOR SCHOOL

### New Entrants

The Junior School at Saint Kentigern Boys' School encompasses the first three years of schooling, designated Years 0 - 3. Boys who turn 5 in November, December, January or February start School in February as New Entrant, Year 1 boys. Those who turn 5 in March, April or May begin School at the start of Term 2 as Year 0 boys; those turning 5 in June, July or August start School at the start of Term 3 as year 0 boys and those turning 5 in September or October start at the beginning of Term 4 as Year 0 boys. All of the Year 0 boys join the older Year 1 class in the following year. Year 0 boys have the bonus of extra time in Year 1 and become the older more mature boys of the cohort.

### Arrival and Finish times

Boys arrive at School from 8.15am ready to start School at 8.25am. Boys leave School in a staggered fashion: Year 0 and Year 1 boys will be at gate 5 bus stop at 2.55pm; Year 2 at 3.00pm; and Year 3 at 3.05pm. Boys are supervised till 3.40pm. After 3.40 any boys who are not collected will be taken to Club Mungo.

### Environment

The combination of single cell and variable spaces in the design of the Junior School allows for flexibility and creativity in teaching styles. These aspects help to provide an exciting and stimulating learning environment whereby each boy can be encouraged to reach his potential. Learning Assistants work with Year 0 and Year 1 classes in the area of individual or group support to give new boys the very best start to their schooling. A high level of motivation is supported by regular communication with parents.

### Learning

Junior Boys are challenged to become well rounded individuals, to strive for achievement while developing life skills of problem solving, independence, social interaction, self-esteem and self-management. Achievable learning goals are set on a class and individual basis and are reviewed and reset frequently. Each class works in a variety of ways: individually, with partners, in small groups and as a class group. The groups are selected according to ability, interest or social skills and vary over time. Boys move through levels of learning in numeracy and literacy once they are assessed as ready to move ahead. Boys are given their first year at School to settle into learning. Once they turn 6, if they are not well on their way to meeting expectations they will be assessed and targeted for specific programmes. An official Reading Recovery intervention programme is utilised for any boys who need this specialised service.

### Curriculum

The major curriculum focus for the Junior School is literacy and numeracy. Class teachers teach social science, science and technology through inquiry learning and topic studies. Specialist teachers are involved in the Junior School teaching Christian Education, French, Physical Education, Music, and to provide learning support. Curriculum is differentiated and personalised to meet the needs of individuals.

The Junior School participates in School Chapel, House meetings, buddy classes and whole School assemblies.

## MIDDLE SCHOOL

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The Middle School comprises the classes Year 4 to Year 6. These classes are mixed ability groupings with two classes in Year 4 and Year 5 and three classes in Year 6.

### **Arrival and Finish times**

Boys will arrive at school at 8:00am. The school day begins at 8:15am with admin and the first period of the day is at 8:25am. The school day finishes at 3:10 for Year 4 and 3:15 for Years 5 and 6.

### **Academic**

English, Spelling, Written Language, Reading, Writing, Science and Mathematics are taught by the homeroom teachers.

In Mathematics and English, the classes may be ability grouped by the teacher. This allows for differentiation for individual needs and can be extended into other subjects as well.

Music, French, Christian Education, Art and Physical Education are taught by specialist teachers throughout the year. Technology and Food Technology is specialised from Year 4, either in semester blocks for Year 4 and 5 or Option groupings in Year 6.

The majority of the teaching in the Middle School tends to be thematic in nature, in that much planning is done at year levels and subjects are often integrated with inquiry learning.

The Year 6 classes present an inquiry investigation at an organised Expo towards the end of Term 3. This Expo is held in the J.C. Chalmers Hall and is open for all parents and members of the Saint Kentigern Community to attend. Each inquiry follows the path of an investigation that the boys wish to pursue. The boys are guided very closely through the inquiry process with regular conferencing between the boy and his teacher.

### **Sport**

Year 5 and Year 6 boys will be expected to take part in team sports on Tuesday afternoons from 12:30pm to 2:45pm. After a period of trials, teams will be selected for the main summer and winter codes. These teams will be required to attend an after school practice each Monday after school beginning at 3:15pm and finishing at 4:30pm. Inter school fixtures are organised to be played most Tuesdays.

The focus at this level is to gain skills and to be an effective team member with a strong emphasis on enjoyment and healthy competition.

Boys who choose not to participate in the major sporting codes will be catered for by school participating in organised games.

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## SENIOR SCHOOL

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The Senior School comprises the classes in Year 7 and 8. These classes are mixed ability groups with five classes in Year 7 and five classes in Year 8. The timetable is very specialised with different teachers teaching different subjects according to their strengths.

**For detailed information please refer to the Senior School Handbook.**

# Education Outside the Classroom (EOTC)

The Education Outside the Classroom (EOTC) programme at Saint Kentigern Boys' School is designed to give the boys an opportunity to enhance personal growth and interpersonal relationships as well as gain confidence through greater understanding of their world outside the classroom doors. We use a range of resources and environments to create these unique experiences and always use high quality professional organisations and facilities. At all camps, parents, teachers and instructors work together to help make the boys' experience successful and memorable.

## JUNIOR SCHOOL

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The Junior School EOTC programme focuses on exposing the boys to a variety of cross curricular activities to enhance their understanding of the world around them and underpin learning in the classroom. Trips include visits to MOTAT, Auckland Zoo, regional farms and parks, the Observatory, the Museum, harbour cruises and other local resources. Lifelong skills are developed throughout the Junior School years, blending the different subject areas to enhance learning experiences. In the school environment experiences have included raku kiln building, planting and harvesting flowers and vegetables, kite flying, cycling and visiting speakers and performers.

Year 3 have an overnight camp every year in Term 4. The boys stay in tents at school and have two full days of special Outdoor Activities.

Parent involvement is welcomed on trips off the School campus. Your class teacher will request assistance when required.

## MIDDLE SCHOOL

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The Middle School years continue to build on the boys' understanding of the world around them. Through the EOTC programmes boys are encouraged to explore, challenge and experience a variety of opportunities.

**Year 4:** In Term 1, the Year 4 boys attend camp spending four days and three nights at Peter Snell Youth Village in Whangaparaoa. The boys experience pursuits such as kayaking, abseiling, archery and team building exercises. For many boys, this is the first time away from home for an extended period. Parent help will be required.

During the year, boys undertake various day trips in the Auckland area. One of the highlights is the annual visit to Tiritiri Matangi Island. Here the boys see work being done by DOC to assist New Zealand's endangered species. Parent help will be required.

**Year 5:** In Term 1, the boys spend a week at The Marine Education and Recreation Centre (MERC) located on Auckland's North Shore. The boys experience pursuits such as kayaking, abseiling, archery and team building exercises. This camp supports classroom learning around the marine environment. Parent help will be required.

In past years to enhance the learning experiences in the classroom, Year 5 students have visited Mangere Mountain, Ambury Regional Park, the Sky Tower, Lake Pupuke, the Art Gallery and the Museum. Parents will be notified of these trips as they occur.

**Year 6:** In Term 1 the Year 6 classes spend a week at Kauaeranga Valley Christian Camp in Thames. The focus for this camp is bush based. Boys are given opportunity to tramp and spend the night at the Pinnacles hut. Activities include go carting, air rifles, kayaking, confidence and team building pursuits. All activities are led by professionally qualified instructors. Parent help will be required. Additional trips include the Observatory and Trees for Survival along with attending local school productions.

## SENIOR SCHOOL

In the Senior School boys are given opportunities to gain independence. Significant emphasis is placed on the growth of self-esteem, development of relationships and confidence gained through challenges.

**Year 7:** The Year 7 camp will take place 30 minutes' drive east of Whangarei, along the stunning coastline of the Whangarei Heads. Combining the best Northland has to offer in coastal, bush and pastoral areas the camp will be divided between Camp Manaia and Murray's Farm. Camp Manaia's location on the shores of McGregor's Bay provides the perfect place to experience a multitude of water and land-based activities from kayaking to bush walking. Murray's Farm will be the base of the bush camp with a focus on 'primitive' survival crafts. Over the week the students will be accommodated in all manner of tents, hammocks and bivouac's and will help in the preparation of their meals.

With this being a major entry point into the school the focus of this camp is to provide opportunity for the Year 7 classes to bond as a group through playing, working, and achieving together. The students will participate in a variety of real kiwi outdoor experiences including kayaking, hiking, primitive fire lighting and survival skills, flax craft, fishing and meal preparation. These activities are designed to promote independence, interdependence, cooperation and responsibility for yourself, the group and the environment.

In Term 4, all Year 7 boys will all participate in a challenge and initiative camp focussing on teamwork and leadership activities in preparation for being senior students the following year:

**Year 8:** Boys spend a week at Tongariro National Park in Term 1. The level of responsibility required of the boys increases as they cook all their meals and spend the week on an expedition style camp. The pursuits are designed to challenge the boys and are a culmination of all their camp experiences at Saint Kentigern Boys' School. The boys take part in land and water-based activities including bush craft, abseiling, kayaking, caving and they will also complete the Tongariro Crossing – an iconic outdoor adventure for any Kiwi boy.

In Term 4, the Year 8 boys will have an opportunity to participate in an 'End-of-Year Programme' acknowledging their contribution and to mark the completion of their years at Saint Kentigern Boys' School. Survival skills activities, First Aid courses, work experience days and sailing expeditions are commonplace in this programme.

### Boy vs Wild Service Challenge

Those boys in Year 8 who have met the criteria for the Silver Service Award will be invited to attend a Boy v Wild Service Camp during Term 4.

# The Saint Kentigern Way

The Saint Kentigern Way is a unique and on-going experience that inspires students to develop confidence and humility. It is built on a set of core values that shape our shared expectations about the way we work and play together.

The core values and their affirmations are:

## **RESPECT**

I respect the dignity of others and treat them with consideration and courtesy, just as I would like to be treated myself.

## **INTEGRITY**

As a person with integrity I stand up for what I know is right. I am honest and sincere with myself and others. I do the right thing even if it isn't the easiest or most popular choice.

## **SERVICE**

I look for opportunities to be of service to others. I am thoughtful and do not wait to be asked to act in a caring way. I make a positive difference to my neighbours and the world.

## **EXCELLENCE**

I strive to give my best effort in all that I do. I have the courage to set my own goals, using determination and patience to fulfil my potential.

## **LOVE**

As a loving person I show my love with thoughtful acts and kind words. I feel empathy with all that God has created.

## THE SAINT KENTIGERN WAY CHARTER

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The Charter is based on the Saint Kentigern core values.

The purpose of having a Charter is to guide the students in living The Saint Kentigern Way. Class teachers assist their students to draw up a class Charter at the beginning of each year. This Charter is owned by each class and is displayed in the classroom for reference. Ownership of the decisions involved in the Charter is an important aspect of our democratic society. In this way we promote an awareness of each person's responsibility to abide by the standards and expectations that become the hallmark of a Saint Kentigern student.

## Related Values

The following table shows the relationship of our core values to the other essential values that may be studied or practiced during the year.

CORE VALUES				
Love	Integrity	Respect	Excellence	Service
Friendliness	Assertiveness	Fairness	Creativity	Caring
Compassion	Confidence	Self worth	Determination	Faithfulness
Inclusiveness	Courage	Self discipline	Flexibility	Responsibility
Empathy	Truthfulness	Courtesy	Orderliness	Generosity
Kindness	Honesty	Gentleness	Patience	Helpfulness
Enthusiasm	Honour	Justice	Purposefulness	Humility
Joyfulness	Tolerance	Mercy	Diligence	Loyalty
Peacefulness	Trustworthiness	Consideration	Perseverance	Obedience
Forgiveness	Commitment	Trust	Reflection	Unity
Goodwill	Modesty	Cooperation	Resourcefulness	
	Reliability	Thankfulness		
		Tact		

This table is neither complete nor definitive in that some of the values can be cross-related to other core values.

## THE SAINT KENTIGERN WAY VALUES PROGRAMME

Each term a core value will be chosen as the overall theme to be studied. This core value will be reinforced by 3-4 week studies of supporting essential values. The identified value is introduced to the boys at our weekly Chapel service. It is then reinforced for the next three weeks through our House meetings, assemblies and within the classroom programmes. Relevant stories, Bible verses and songs are used to assist assimilation so that the boys understand the value.

We build the Saint Kentigern Community through:

- ✘ Faith
- ✘ Chapel
- ✘ Buddy Classes
- ✘ Values Programme
- ✘ School Houses
- ✘ Student Council
- ✘ Prefects
- ✘ Sharing Shed

# Christian Education Programme

Christian focused education based on the tradition of the Presbyterian Church is an integral part of school life. We believe that a fundamental aim of education is to nurture the potential of students through the pursuit of excellence in all fields of human effort, so that they may develop a sense of purpose and a desire to seek truth, justice, self-discipline and the well-being of others. We also affirm that all people in our society are important, every person's cultural heritage is significant and we all have a role to play as New Zealanders in the global community. The Christian Education Department at Saint Kentigern Boys' School seeks to give special attention to the search for meaning and purpose through a four-stand approach.

## **Biblical/Christian Tradition:**

Students will develop an appreciation for the stories and events in the Bible and an understanding of Christian tradition.

## **Knowledge of Jesus:**

Students will learn and deepen their understanding of who Jesus was as a historical figure, as the Son of God and who He is for us today.

## **Values and Service:**

Students will learn the core values of love, integrity, excellence, respect and service and be encouraged to find ways of living out those values. Students will reflect on questions relating to morality such as 'What is right and wrong? How should I live?'

## **Prayer and Worship:**

Students will be encouraged to value the importance of reflection and contemplation and to take part in the prayer and worshipping life of the School in the Classroom, in Chapel, Assemblies and in other Special Services.



# History

Saint Kentigern Boys' School, like Saint Kentigern College and Saint Kentigern Girls' School has a long and proud history of educating young people to achieve at the highest standard.

## Saint Kentigern

The College in Pakuranga opened in 1953, the realisation of a dream for a group of far-thinking Presbyterian ministers and laymen who had established the St Kentigern Trust in 1949 to found a school for the education of boys. The College took the name of the patron saint of Glasgow, Saint Kentigern, who is also known affectionately in Scotland as Mungo.

With the gifting of the stately home, Roselle House, by Martyn Wilson for the purpose of educating boys, a primary school opened in 1959 on the Shore Road Campus, known initially as Saint Kentigern School and now Saint Kentigern Boys' School.

The College first opened its doors to girls in 2003 adopting a unique parallel education model with single gender classes from Years 7 – 10. The number of girls has grown quickly over the years as parents have come to recognise the benefit of a Saint Kentigern education for both their sons and daughters.

With the merger of the Corran and Saint Kentigern Trust Boards in May 2009, the Saint Kentigern Trust Board assumed the responsibility for staffing and operations of the school now known as Saint Kentigern Girls' School, a school for girls in Years 0-8.

At the start of 2011, a Preschool for both girls and boys aged 3-4 opened on the Girls' School campus. The children attending this Preschool are encouraged to continue their Saint Kentigern education.

## St Kentigern (519 – 603 AD)

St Kentigern is the Patron Saint of Glasgow and was first Bishop of that city. He travelled widely in Scotland, England and Wales founding churches and he was visited once by the missionary, St Columba, from the island of Iona.

Many legends and stories surround his life, each one reflecting his benevolence, courage and faith.

**See the full story of Saint Kentigern inside the back cover.**

## Notes

# *The Story of St Kentigern*

Our early saints were extraordinary men.

They believed in God and by spreading his

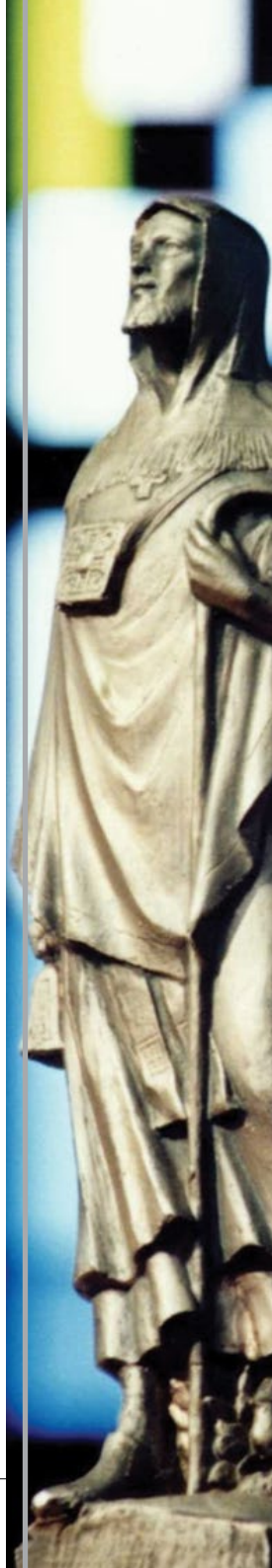
word changed history. St Kentigern was such a man. Kentigern was born near Edinburgh in the sixth century.

His mother, St Enoch, was the daughter of the King of Lothian. Her pregnancy was illegitimate, the result of rape by one of her suitors, whose identity she refused to reveal. Her father was so incensed, he had Enoch and her child cast adrift in an open boat on the Firth of Forth, expecting them to perish. The currents carried them across to the other side of the Firth, bringing them to land near the present town of Culross where they were offered shelter at the monastery of St Serf. Serf took the boy under his special care, educating him and training him in the monastic life. When he reached manhood, Kentigern left the monastery and journeyed across to the west of Scotland, finally establishing his own religious foundation on the site of the cathedral in Glasgow. Here he set about converting the area to Christianity. At a later stage he journeyed south into England and many parishes along his route still bear his name. Legend has it that he finally reached North Wales and spent several years there before returning again to Scotland, where he died c. 603.

From the time of his death St Kentigern was venerated as Glasgow's patron saint, and the cathedral of Glasgow was built in his honour. To this day, his figure and the symbols associated with his legend make up the crest of the City of Glasgow. The attributes of St Kentigern – more popularly known by his pet name 'Mungo' – are remembered in a nonsense rhyme taught to Glasgow school children about the city's Coat of Arms:

This is the bird that never flew  
This is the tree that never grew  
This is the bell that never rang  
This is the fish that never swam

The Bird commemorates the pet robin owned by St Serf, which was accidentally killed by monks but who blamed it on Kentigern. Kentigern took the bird in his hands and prayed over it, restoring it to life again. The Tree is the symbol of another incident in Kentigern's childhood. Left in charge of the holy fire in St Serf's monastery, he fell asleep and the fire went out. However, he broke off some frozen branches from a hazel tree and miraculously rekindled the fire. The Bell may have been given to Kentigern by the Pope. The original bell, which was tolled at funerals, no longer exists and was replaced by the magistrates of Glasgow in 1641. The bell of 1641 is preserved in the People's Palace. The Fish was one caught by Kentigern in the Clyde. When it was slit open, a ring belonging to the Queen of Cadzow was miraculously found inside it. The Queen was suspected of intrigue by her husband, as she had parted with his ring. She implored Kentigern for help and he found and restored the ring to her in this way.



*Love* *Serve*  
*Trust* *Service*  
*Leadership* *Challenge*  
*Excellence*  
*Compassion*  
*Integrity* *A World of Opportunity for Boys*  
*Inspiration* *Respect*  
*Faith* *Hope*



SAINT KENTIGERN  
BOYS' SCHOOL

**For Boys in Years 1-8**

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