



SAINT KENTIGERN

BOYS' SCHOOL  
APPLICATION  
FOR ENROLMENT

## APPLICATION PROCEDURE

Saint Kentigern Boys' School admits boys in Year 1, usually at the beginning of the term in which they reach five years of age, and in Year 7. Entry at all other levels is only possible as vacancies occur. Applications may be submitted for any year but please be aware that we do not keep a 'priority list'. The School endeavours to interview all applicants along with their parents/guardians in the year prior to entry.

### Step one:

#### THE APPLICATION PROCESS

Please complete this form and forward with the Application Fee (\$300.00 incl GST). The Application Fee covers the cost of considering the application and is non-refundable.

The following items are required with the application:

- Passport style photograph of applicant (affixed to application form)
- Application Fee (non-refundable) of \$300.00 (incl GST) payable to Saint Kentigern Trust Board
- Photocopy of most recent school report (if applicable)
- Photocopy of Birth Certificate
- Photocopy of Passport/Visa entry for non-New Zealand citizens
- Written letter of reference

The annual tuition fees and expected costs of enrolment are featured on the Boys' School Attendance Costs form.

Payment can be made by cheque, credit card or internet banking.

I/We have made payment of \$300 for the Application Fee by internet banking.

Our bank details are as follows:

SWIFT Code: ANZBNZ22 ANZ Bank, 209 Queen Street, Auckland, NZ

Saint Kentigern College A/c 06 0101 0080345 003

Please add the student's name as the reference and SKBS.

OR I/We authorise you to charge our credit card with the amount of \$300 for the Application Fee.

Visa  MasterCard  Amex

Name on Credit Card:

Card number:

Exp date:

OR I/We enclose our cheque of \$300 for the Application Fee.

### Step two:

#### INTERVIEWS

Following receipt of your application, you and your child will be invited for an interview with the Principal in an informal and friendly setting.

If applicable, a copy for the most recent school report should be brought to the interview.

It is usual that the interviewer will direct many questions to your child during the interview with you present.

Following the interview you will have the opportunity to have a tour of the campus.

Saint Kentigern Boys' School may contact current and previous schools regarding the application.

### Step three:

#### ENROLMENT CONFIRMATION

In the event of a successful application, you will receive a written offer of a place at the School for your child. To secure the place, please then complete the following:

- The Enrolment Agreement must be signed by both parents or the legal guardian(s).
- Payment of the fees listed below:

**Acceptance Fee \$900** (To accept your place).

**Association Fee \$575** (This covers life membership of the Saint Kentigern Old Collegians Association and membership of the Saint Kentigern Parents and Friends Association).

**Facilities Levy of \$2,000** (nil GST). Only applicable for entry in Years 7 and 8.

Should you subsequently withdraw your application, the Acceptance Fee, Association Fee and Facilities Levy (years 7 & 8) are non-refundable.

The Facilities Levy of \$2,000 is for boys coming to the School for Year 7 and 8 only.

Should they continue to the College, this levy will be converted into an Education Bond which is a non-interest bearing deposit which will be refunded when a boy leaves the College, provided the appropriate notice has been given and accounts due have been paid.

#### CAMPUS TOURS

We welcome prospective parents to visit our School for a guided tour of the Campus. Tours take place in small informal groups frequently throughout the year. For further information please contact our Admissions Office.

Phone: (09) 520 7696 or email: [skb\\_admissions@saintkentigern.com](mailto:skb_admissions@saintkentigern.com)

#### WEBSITE

Our website is the most comprehensive source of information about Saint Kentigern and provides a ready reference to all aspects of School life at Saint Kentigern. [www.saintkentigern.com](http://www.saintkentigern.com)

#### SAINT KENTIGERN COLLEGE

Students at the School are encouraged to continue their education at Saint Kentigern College. A Year 7 or 8 Saint Kentigern Boys' School Student is eligible for a Priority Enrolment Transfer to the College with no application fee payable. This applies to students who will be new to Saint Kentigern Boys' School in Year 7, as well as current students. A special Enrolment Confirmation Deposit will apply, which will be offset against College fees. Families wishing to take advantage of this must apply before the Priority Closing Date which is usually mid March. Students who miss the Priority Closing Date will be considered on the same basis as general applications.

Saint Kentigern  
Boys' School  
Admissions Office  
PO Box 28790  
Remuera  
Auckland 1541  
New Zealand

Phone (09) 520 7696  
[skb\\_admissions@saintkentigern.com](mailto:skb_admissions@saintkentigern.com)  
[www.saintkentigern.com](http://www.saintkentigern.com)



## APPLICATION FOR ENROLMENT - BOYS' SCHOOL

Please affix a  
Passport style  
photo of  
applicant here

Proposed year of entry:

Proposed academic year level at entry:  Year 1  Year 7  Other level (please state)

<b>Student information</b>	Surname	<input type="text"/>	Religion	<input type="text"/>
	First names	<input type="text"/>	Nationality	<input type="text"/>
	Preferred name	<input type="text"/>	Language at home	<input type="text"/>
	Date of birth	<input type="text"/>	Country of birth	<input type="text"/>
	Present school / preschool	<input type="text"/>	NZ residency (non NZ Citizens)	<input type="checkbox"/> Yes <input type="checkbox"/> No
	Present school year level (e.g. Year 6)	<input type="text"/>	Ethnic group	<input type="text"/>
	Intended secondary school at this stage	<input type="text"/>		

<b>Family information</b>	Custodial parent/s	<input type="checkbox"/> Both parents <input type="checkbox"/> Father only <input type="checkbox"/> Mother only <input type="checkbox"/> Other (specify name & relationship)
	Invoices to be sent	<input type="checkbox"/> Both parents <input type="checkbox"/> Father only <input type="checkbox"/> Mother only <input type="checkbox"/> Other (please complete action overleaf)
During the school week the student lives with <input type="checkbox"/> Both parents <input type="checkbox"/> Father only <input type="checkbox"/> Mother only <input type="checkbox"/> Guardian		

Father / Stepfather		Mother / Stepmother	
Title	<input type="text"/>	Title	<input type="text"/>
Surname	<input type="text"/>	Surname	<input type="text"/>
First names	<input type="text"/>	First names	<input type="text"/>
Preferred name	<input type="text"/>	Preferred name	<input type="text"/>
Home address	<input type="text"/>	Home address	<input type="text"/>
Suburb	<input type="text"/>	Suburb	<input type="text"/>
City	<input type="text"/>	City	<input type="text"/>
Post code	<input type="text"/>	Post code	<input type="text"/>
Country	<input type="text"/>	Country	<input type="text"/>
Phone home ( )	<input type="text"/>	Phone home ( )	<input type="text"/>
Postal address	<input type="text"/>	Postal address	<input type="text"/>
	Post code		Post code
Mobile ( )	<input type="text"/>	Mobile ( )	<input type="text"/>
Phone business ( )	<input type="text"/>	Phone business ( )	<input type="text"/>
Email personal	<input type="text"/>	Email personal	<input type="text"/>
Email business	<input type="text"/>	Email business	<input type="text"/>
Occupation	<input type="text"/>	Occupation	<input type="text"/>
Business name	<input type="text"/>	Business name	<input type="text"/>
Religion	<input type="text"/>	Religion	<input type="text"/>
Church attended	<input type="text"/>	Church attended	<input type="text"/>

OFFICE USE ONLY	App Fee	Acknow.	ID No.	SCI No.	Debtor No.
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Person Responsible for Payment of fees

Title	<input type="text"/>	Surname	<input type="text"/>	First name	<input type="text"/>
Relationship to student	<input type="text"/>	Phone hm	( <input type="text"/> )	Mobile	( <input type="text"/> )
Postal address	<input type="text"/>				
Email address	<input type="text"/>				
Company/Trust	<input type="text"/>	Contact name	<input type="text"/>		
Relationship to student	<input type="text"/>	Phone hm	( <input type="text"/> )	Mobile	( <input type="text"/> )
Postal address	<input type="text"/>				
Email address	<input type="text"/>				

Emergency contact 1

Other than parent

The person nominated should be a person who is available to come and collect your child at short notice if the need should arise and a parent is not available.

Title	<input type="text"/>	Surname	<input type="text"/>	First name	<input type="text"/>
Home address	<input type="text"/>				
Suburb	<input type="text"/>	City	<input type="text"/>	Postcode	<input type="text"/>
Phone hm	( <input type="text"/> )	Mobile	( <input type="text"/> )		
Relationship to student	<input type="text"/>				

Emergency contact 2

The person nominated should be a person who is available to come and collect your child at short notice if the need should arise and a parent is not available.

Title	<input type="text"/>	Surname	<input type="text"/>	First name	<input type="text"/>
Home address	<input type="text"/>				
Suburb	<input type="text"/>	City	<input type="text"/>	Postcode	<input type="text"/>
Phone hm	( <input type="text"/> )	Mobile	( <input type="text"/> )		
Relationship to student	<input type="text"/>				

Directions for correspondence

As family structures can vary, the following information is requested to ensure that correspondence is sent to the correct family members.

Send School Reports to:  Both parents  Father only  
 Mother only  Other

Send newsletters and other publications to:  Both parents  Father only  
 Mother only  Other

Please nominate one mobile phone number and one email address to receive important School communication:

Mobile:  Email:

Saint Kentigern affiliations

Siblings who are currently attending Saint Kentigern

College	<input type="text"/>	Girls' School	<input type="text"/>
Boys' School	<input type="text"/>	Preschool	<input type="text"/>

Other affiliations with Saint Kentigern (e.g: Relative is an Old Collegian, Parent is a current / former staff member)

Other siblings (Please give names, ages and current school of other brothers and sisters not mentioned above)

Why does Saint Kentigern Boys' School appeal to your family?


Special learning needs

Does your child have any special learning needs? Please enclose any professional reports or documentation.


Applicant's profile for entry at Year 4 - Year 7 Please use this section to tell us about your interests and achievements

Interests and activities at school


Hobbies and leisure activities (outside school time)


Community involvement (outside school time)

Past involvement (indicate years)

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Current involvement


Music / Drama

Do you play an instrument?  Yes  No Instrument and level/years  Do you sing in a choir?  Yes  No

Other music/drama involvement

Sports club background

Sport	Club you belong to	Years	Special representation or achievement

Other achievements (Certificates, Awards etc)


School or club responsibilities (Prefect, Librarian, Monitor, Captain etc. Please indicate school/club and year


## Medical details

Please give us relevant details regarding medical history, including known allergies.

  

Doctor  Doctor's phone (  )

## Referee

List the name and address of one person (not relative) who will act as a referee for this application. (e.g. Minister, employer, business associate, family friend, coach).

**This should be a written reference supporting the student or family.**

Name

Phone home (  ) Mobile (  )

Address

## Financial Commitment/ undertaking reference

As you are aware, attendance at Saint Kentigern involves a significant financial commitment. We ask that you have the following declaration completed by one of the following people: a business colleague, employer, accountant, lawyer, bank manager or similar.

I recommend  as a prospective parent(s) of Saint Kentigern. I have known him/her/them for the past  years and am confident they will faithfully fulfil any financial obligations incurred.

Name  Date

Signature  Relationship to parent(s)

Address

Phone contact

## Where did you learn about Saint Kentigern

Family / Friends  Newspaper advertising  Open Day  Website  Facebook

Other

## Declaration

I/we declare that the information provided in this Application for Enrolment is true and correct.  
I/we understand that acceptance of this form does not constitute admission of the student and that  
I/we will be required to agree to the conditions of entry at the time an offer is made.

Father's signature  Date

Mother's signature  Date

Guardian (if applicable)  Date

## Please check this Application Form is accompanied by:

Passport style photograph affixed to Application for Enrolment form  Non-New Zealand born students: photocopy of Passport/Visa

Application Fee (non-refundable) of \$300.00 (incl GST) payable to Saint Kentigern Trust Board  Birth Certificate

Photocopy of most recent School/Pre-school Report if applicable  Written letter of reference

Post to:

**Saint Kentigern Boys' School Admissions Office,  
PO Box 28790, Remuera, Auckland 1541, New Zealand**

## Privacy Act

The information collected by Saint Kentigern during the enrolment process and during the period in which the student is enrolled at Saint Kentigern is intended for use in connection with assessing the suitability of the applicant and the subsequent education and well being of the student during their time at Saint Kentigern. Saint Kentigern has, as its primary purpose, the academic and general education of students and shall obtain such information as necessary to achieve this purpose. The information collected may be used by any of the staff at Saint Kentigern or consultant to Saint Kentigern for that purpose. The information may be retained to enable the Saint Kentigern to contact former students. Applicants have the right to access and request correction of any personal information collected by Saint Kentigern.